

WEDNESDAY, AUGUST 6, 2025:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Vice-Chairman James E. Martin presiding. Others in attendance: Commissioner Marty Karsteter Qually; Steve Nevada, County Administrator; Lindsey R. Ringquist, Assistant Solicitor; Tammy Myers, Controller; Danette Laughman, HR Deputy Director (phone); Candi Clark, Court HR Generalist; Melissa Devlin, Director of Budget & Purchasing; Phil Swope, Assistant Director of Budget & Purchasing; Sarah Finkey, ACCYS Administrator; Sherri Clayton-Williams, Director of Planning; Ellen Dayhoff, Rural Resource Manager; Jenna Smith, Comp Planner; Susan Miller, Chief Assessor; Kelly Carothers, DRS Executive Director and Casey Darling-Horan, York/Adams MH-IDD Administrator; Phil Walter, CIO (phone); News Reporter Richard Franki, *The Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Qually moved, seconded by Mr. Martin, to approve the July 23, 2025 Commissioners' Meeting Minutes as presented.

Motion carried.

Public Hearing – Human Services Development Block Grant:

Assistant Solicitor Lindsey Ringquist opened the public hearing at 9:05 a.m. this date. She announced this is the date and time advertised to accept public comment on the 2025-2026 Human Services Development Block Grant. Vice-Chairman Martin recognized Casey Darling-Horan, Executive Director, York/Adams MH-IDD Programs. The following overview was provided.

- Services provided through the Plan include Mental Health; Intellectual Disabilities/Autism; Drug & Alcohol; Homelessness. Example of these services include outpatient therapy; crisis services; case management, in-home support for individuals with intellectual disabilities/autism, and residential services, which is a critical part and the highest use of the Block Grant Funds. Working with Behavior Health Care on a mobile and/or co-responder assistance for law enforcement.
- Education is a key factor and very important. Not only in the community but also within the prisons
- Priorities for FY 2025-2026:
 - Continue to grow and promote the Co-Responder Program
 - Continue to stabilize mental health residential programming
 - Concentrate on access to crisis services – walk-in clinics, one-on-one with caseworker, telephone
 - Continue to work with the Office of Development Programs for intellectual disabilities/autism services
 - Providing education for mental health, intellectual disabilities/autism and crisis services

Commissioner Martin - thanked the York/Adams MH/IDD agency for their support in the programs they provide. We need to continue to have more effective places that provide mental health services in lieu of prisons. Promoting the Co-Responder program will help to provide mental health services. Commissioner Qually - noted mental health continues to be a serious problem within our communities. We need to start with early intervention. Funding is needed and important so that critical services can be provided. He agrees with Commissioners Martin on the Co-Responder program to have it continue to move forward. Both Commissioners agree that funding for mental health, or lack thereof, is a critical issue. With the current State Budget impasse, this will fall to the counties to pick up and support the programs until the State Budget is passed.

At this time Vice-Chairman Martin asked if there was any public comment to be received. The record shall show that no public comment regarding the Human Services Plan was provided at this time. Vice-Chairman Martin closed the public hearing at 9:20 a.m. this date.

Public Hearing – Adams County Heritage Plan:

Assistant Solicitor Lindsey Ringquist opened the public hearing at 9:21 a.m. this date. She announced this is the date and time advertised to accept public comments on the Adams County Heritage Plan. Vice-Chairman Martin recognized Ms. Jenna Smith, Design-Cultural Comprehensive Planner, Planning Department. Ms. Smith provided the following overview:

- Update to the historic portion of the Comprehensive Plan – Where are we now; Where do we want to go and How do we get there.
- Historic preservation is the priority.
- Historic vision – preserve and promote historic resources; represent history of the County other than the Battle of Gettysburg; look closer at local historic preservation and to have the historic preservation easily understood by the public.
- Goals that are recommended – The need to educate, promote the historic aspect of the County and obtain public participation.

Ms. Smith noted the Planning Department received a couple of written comments during the 45-day comment period. Vice-Chairman Martin asked if there was any public comment to be received.

- Phil Swope, Hanover, PA – He sits on the Hanover Area Historical Society, and this could be a model to be used to maintain viability. He noted it is hard to get volunteers involved in historic preservation, which is very important for not only Adams County but surrounding areas.

Chairman Martin noted the work that has been done is totally unique and important for the public. Ms. Smith noted a version of the Heritage Plan is on the County's website for public review. Commissioner Qually noted a focus on education is important along with preserving history and managing growth.

With no other public comment to be received, Vice-Chairman Martin closed the public hearing at 9:42 a.m. this date.

Public Hearing – Hanover Shoe Farms:

Assistant Solicitor Lindsey Ringquist opened the public hearing at 9:43 a.m. this date. She announced, on behalf of the Agricultural Land Preservation Board, this is the date and time advertised to hear any objections from adjoining property owners or members of the general public to Agricultural Conservation Easement Sale/Purchase of Lands belonging to Hanover Shoe Farms, Inc. and Adams Clean and Green LLC, by Hanover Shoe Farms, Inc. as Member, for three (3) properties: 859 Mt. Pleasant Road, Conewago Township; 602 Mt. Pleasant Road, Conewago Township and 2398 Hanover Pike, Conewago Township. To be recognized, adjoining property owners and/or members of the public must identify themselves by name and address, and identify the basis of their challenge under Section 141(e)(1) of the Agricultural Security Law.

Vice-Chairman Martin recognized Ellen Dayhoff, Rural Resource Manager, Planning Department. Ms. Dayhoff announced that all adjacent landowners were notified via certified mail. She had one inquiry – they were in support of the project, however, had a concern on the utilities. She addressed his concern and the person was satisfied. Commissioner Qually noted, for anyone interested in history, at one time indigent native Americans lived there, and the soil is the best in Adams County. The Farms also are known worldwide as the #1 standard horse breeding. Commissioner Martin noted it is a stabilizing industry and a benefit to the Hanover area.

At this time Vice-Chairman Martin asked if there was any public comment to be received. With no other public comment to be received, Vice-Chairman Martin closed the public hearing at 9:51 a.m. this date.

Public Comment:

No Public Comment was brought before the Board at this time.

Domestic Relations Section (DRS):

With recommendation from Director Kelly Carothers, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the Cooperative Agreement Under Title IV-D Of The Social Security Act with the Commonwealth of Pennsylvania, acting through the Department of Human Services (DHS). This Agreement establishes the framework for administering the Title IV-D Child Support Enforcement Program, aimed at securing financial and medical support for minor children. The Agreement outlines the specific duties and responsibilities of both DRS and DHS, sets performance standards, and defines the procedures for financial reimbursement, incentive payments, and compliance audits. The County remains responsible for the non-federal share of the Title IV-D program costs. This Agreement is effective October 1, 2025 through September 30, 2030.

Motion carried.

District Attorney:

With recommendation from District Attorney Brian Sinnett, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign the Pass-Through Contract Agreement with Adams County Empowerment Center/PCAR-Respect Together. This Contract allocates \$25,000.00 in STOP Violence Against Women Subgrant #44102 to Adams County Empowerment Center/PCAR-Respect Together for the salary of a counselor/outreach advocate. The Contract is effective August 6, 2025 and terminates December 31, 2026, subject to any approved extension of the project period for the subgrant.

Motion carried.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve the following FY 2025-2026 Purchase of Service Agreements: Concern Professional Services for Children, Youth & Families; Family Care Services; The Bair Foundation; Community Specialist Corporation dba The Academy; Cornell Abraxas Group, LLC; Benchmark Family Services.

Motion carried.

Victim Witness:

With recommendation from Samantha Hoffman, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the Awareness, Notification, and Restitution Grant (44544-2) Application made through the PA Commission on Crime and Delinquency (PCCD) for \$83,224.00 in state funds. These funds will be used to support victim services, by providing necessary staff salaries and supplies. The Application is effective August 6, 2025. No County match is required.

Motion carried.

Tax Services:

With recommendation from Susan Miller, Assistant Director/Chief Assessor, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

- Disabled Veterans Real Property Tax Exemption Certification – Parcel #08034-0033 for a home on .37 acres located in Conewago Township beginning with the 2025-2026 School Taxes
- Personal Tax Exemptions – The following have met the guidelines of County policy: Joyce P. McDannell, Arendtsville Borough; Janet I. Wisor, Straban Township; Kaela Dutterer, Union Township

Motion carried.

Ag Land Preservation:

- With recommendation from Sherri Clayton-Williams, Mr. Qually moved, seconded by Mr. Martin, to remove from the table the Agreements For The Sale And Purchase Of An Agricultural Conservation Easements with Hanover Shoe Farms, Inc.

Motion carried.

- With recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following Agreements For The Sale And Purchase Of An Agricultural Conservation Easements with Hanover Shoe Farms, Inc. and to authorize Chairman Randy L. Phiel to sign the Agreements of Sale:
 - XVI-43 located at 2398 Hanover Pike, Conewago Township - This Agreement provides for the purchase of a conservation easement by the County on 93.08 acres of farmland owned by Hanover Shoe Farms and located in Conewago Township. Total cost to the County is \$279,240.00 plus \$4,940.19 in closing costs. This Agreement is effective August 6, 2025.
 - XVI-44 located at 859 Mt Pleasant Road, Conewago Township- This Agreement provides for the purchase of a conservation easement by the County on 217.83 acres of farmland owned by Hanover Shoe Farms and located in Conewago Township. Total cost to the County is \$653,490.00 plus \$7,653.08 in closing costs. This Agreement is effective August 6, 2025.
 - XVI-46 located at 602 Mt Pleasant Road, Conewago Township - This Agreement provides for the purchase of a conservation easement by the County on 157.43 acres of farmland owned by Hanover Shoe Farms and located in Conewago Township. Total cost to the County is \$472,290.00, \$9,094.21 in closing costs. This Agreement is effective August 6, 2025.

Motion carried.

Information Technology:

With recommendation by CIO Phil Walter, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Quote from Dell Technologies, a Texas company, for Quest Kace System Management Appliance and Kace System Deployment Appliance. The Kace product offers the ability to automate tasks, inventory all hardware and software, and manage security patches for all County devices. The Kace system also contains the managing of tickets and projects from all departments. This Agreement is made pursuant to National Cooperative Purchasing Alliance (NCPA) contract #01-143. The term is one (1) year, commencing September 16, 2025 and terminating September 15, 2026. Total cost to the County is \$14,935.29.
- In coordination with Tax Services Director Daryl Crum, the Basecamp software application be added to the IT department's list of approved applications for County use. Basecamp is a project management solution which will be used to manage the tax system migration project. Use of this product comes at no additional cost to the County.
- In coordination with Building and Maintenance Director Larry Steinour, that the AlsoEnergy software application be added to the IT department's list of approved applications for County use. AlsoEnergy will be used to monitor the Human Services Building's solar array. Use of this product comes at no additional cost to the County.

Motion carried.

Adams County Adult Correctional Complex (ACACC):

With recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following:

- Quote with Kint Corporation, a Harrisburg company, to perform two (2) semi-annual inspections of the prison's Siemens MXL Fire Alarm System. The first inspection is to be performed in September 2025 and the second in March 2026. Total cost to the County is \$5,357.00.
- Proposal from Illuminated Integrations, of Middletown, PA, for the renewal of the ExacqVision IP Camera Licenses at the ACACC. This Proposal is made pursuant to CoStars Contract #040-E25-296 and is effective August 6, 2025. The various licenses are being co-terminated and shall all now terminate June 30, 2026. Total cost to the County is \$3,466.00.

Motion carried.

With recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following:

- Proposal from Ainsworth, Inc., of Mechanicsburg, PA, to replace two (2) rooftop HVAC units at the ACACC. This Proposal is being made pursuant to CoStars Contract #008-E22-829. The Proposal includes Building Automation System Controls provided by NRG Building Services, LLC. This Proposal is effective August 6, 2025. Total cost to the County is \$362,750.00.

Motion carried.

Adams County Industrial Authority:

With recommendation from President Robin Fitzpatrick, on behalf of the Adams County Industrial Development Authority Board of Directors, Mr. Qually moved, seconded by Mr. Martin, to appoint Pete Shovlin to a five-year term on the Board of Directors, effective through December 31, 2030.

Motion carried.

Rabbit Transit – Central Pennsylvania Transportation Authority (CPTA):

With recommendation from Richard Farr, Executive Director, on behalf of the CPTA Board of Directors, Mr. Qually moved, seconded by Mr. Martin, to reappoint Thomas Wilson to another term beginning September 1, 2025 through November 18, 2026.

Motion carried.

Building & Maintenance:

With recommendation from Larry Steinour, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to approve the Maintenance Proposals from McClure Company, of Harrisburg, PA, along with the terms and conditions. These Proposals cover preventative maintenance of the mechanical systems in the Adams County Courthouse, Adams County Adult Correctional Complex, Human Services Building, Department of Emergency Services, and St. Francis Xavier House. The terms of the Agreements are three (3) years, commencing on January 1, 2026 and terminating on December 31, 2028. Yearly cost to the County will be \$41,150.00, for a total three-year cost of \$123,450.00.

Motion carried.

Human Services Development Block Grant:

With recommendation from Paula Neiman, Chief Clerk, Mr. Qually moved, seconded by Mr. Martin, to approve the submission of the 2025-2026 Human Services Development Block Grant Plan, Budget and signed Adams County Assurance of Compliance to the PA Department of Human Services.

Motion carried.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Mr. Qually moved, seconded by Mr. Martin, to designate Chairman Randy L. Phiel to the sign the following Service Fee Modification from Allpaid, Inc., an Indiana company, which reduces the minimum fee for a credit card transaction from \$3.99 to \$1.00. This Modification is effective August 6, 2025 and comes at no additional cost to the County.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to appoint Chairman Randy L. Phiel to sign on behalf of the Board the Subdivision Participation and Release Form relative to the Purdue and/or Sackler Opioid Settlements pending before the federal court in the matter of *In re National Prescription Opiate Litigation*, MDL 2804. Adams County is a participating subdivision and a litigating subdivision relative to this matter. The Purdue and/or Sackler settlements will be effectuated by a vote on the Purdue Bankruptcy Plan and by executing this Participation Form for the Governmental Entities Settlement Agreement or "GESA".

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Agreement with Lobar Site Development Corporation, of Dillsburg, PA, for Maintenance Repairs of Forty County Bridges. As a result of a duly advertised public bidding process, five (5) proposals were received and carefully reviewed by the County. Lobar was determined to be the lowest responsible bidder. The Agreement is effective August 6, 2025. Once begun, work shall be completed within 343 calendar days. Total cost to the County is \$790,690.45.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Court Personnel Report as presented:

Court:

- Probation Services – Extend the internship for Jordan Heeney from August 1 to August 15, 2025

Motion carried.

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Employment Offers – pending successful completion of all required pre-employment screenings:

- Clerk of Courts – Christine Wilkinson, Court Specialist 1, effective August 4, 2025
- Children & Youth Services – Selene Michel, Caseworker 1-Intake, effective August 11, 2025

Adams County Adult Correctional Complex:

- Employment of the following Corrections Officers – Christopher Oseen, Amanda Roche, effective August 4, 2025; Tatiana Barela, effective September 8, 2025

- Promotion of Marissa Riley to Correctional Program Specialist, effective July 28, 2025

Separation of Employment with permission to post:

- Shai Perez, Caseworker 3-After Hours Weekends, Children & Youth Services, effective August 18, 2025
- Joanna King, Caseworker 1, Children & Youth Services, effective August 15, 2025
- David Cameron White, Deputy First Class, Sheriff’s Department, effective August 8, 2025
- Adams County Adult Correctional Complex: Corrections Officers – Eric Gibbons, effective August 1, 2025

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period July 21, 2025 through August 1, 2025:

General Fund	\$ 967,670.56
Payroll – Week #31	<u>\$ 1,112,519.20</u>
Total General Fund	\$ 2,080,189.76
Children & Youth Services	\$ 369,633.07
Liquid Fuels	\$ 24,865.46
CDBG	\$ 592,145.80
Ag Land Funds	\$ 13,950.00
Commissary Fund	\$ 5,378.48
Records Management	\$ 2,836.00
Act 137 (Affordable Housing)	\$ 281,627.56
Hotel Tax Fund	\$ 114,000.00
Opioid Settlement	\$ 9,806.34
Capital Projects	\$ 30,390.00
911 Fund	\$ 54,361.24
Internal Service Fund	<u>\$ 375,192.89</u>
Total Special Funds	\$1,874,186.84
Total Expenditures	\$3,954,376.60

Motion carried.

Other Business:

Commissioner Martin noted the next Commissioners’ Meeting will be held Wednesday, August 27, 2025.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners’ Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioners’ Meeting at 10:15 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman

Paula V. Neiman, Chief Clerk