

President Barbara Underwood called the November 18, 2010 Adams County COG meeting to order at 8:30 a.m.

The following members were present: **Boroughs:** Biglerville, Carroll Valley, East Berlin, and Littlestown; **School Districts:** Conewago Valley, Fairfield, Littlestown and Gettysburg **Townships:** Cumberland, Franklin, Freedom, Germany, Hamilton, Hamiltonban, Highland, Huntington, Mt. Joy, Mt. Pleasant, Oxford, Straban, Tyrone,

Others present were: Skip Strayer, Spokesperson for 33rd District State Senator Richard Alloway; Judy Chambers, Penn State Extension Office, and Presenter Henry Grossman, Computer Works CEO.

PRIOR MEETING MINUTES: A MOTION WAS MADE BY FRIDENVALDS (HUNTINTON TOWNSHIP) AND SECONDED BY GORDON (HAMILTONBAN TOWNSHIP) TO APPROVE THE OCTOBER 28, 2010 MINUTES. PRESIDENT UNDERWOOD STATED THAT THE MINUTES WILL STAND.

TREASURERS REPORT: Lori Duncan (Conewago Valley School District) read the Treasurer Report showed a balance of \$2,209.62. She announced that there was no activity this month.

OLD BUSINESS: President Underwood asked that the chair of the Nominating Committee to make their recommendations and these nominations will be voted on at the December meeting for the 2011 COG officials. Raub (TYRONE TOWNSHIP) announced that these nominations were: PRESIDENT: Barbara Underwood (CUMBERLAND TOWNSHIP), VICE PRESIDENT: Robert Gordon (HAMILTONBAN TOWNSHIP), SECRETARY: Sandi Vazquez (BIGLERVILLE BOROUGH), TREASURER: Lori Duncan (CONEWAGO VALLEY SCHOOL DISTRICT).

A MOTION WAS MADE BY KELLETT (FREEDOM TOWNSHIP) AND SECONDED BY SHEPHARD (LITTLESTOWN SCHOOL DISTRICT) TO APPROVE THE NOMINATIONS MADE BY THE NOMIATIONS COMMITTEE. PRESIDENT UNDERWOOD STATED THAT THE VOTE WILL TAKE PLACE IN THE DECEMBER MEETING.

Sharon Hamm (STRABAN TOWNSHIP) reported that the Emergency Services Committee is on hold at the present time.

Paul Kellett (FREEDOM TOWNSHIP) asked the group if they would want to have a presentation on the discussion of the COG Joint Code Enforcement project. They would discuss "Opt in and Opt out" choices and Paul Gettel from Commonwealth Code Inspection Service would come and inform the group on these issues. COG concurred. Kellett will inform the President if he can attend the February meeting.

President Underwood (CUMBERLAND TOWNSHIP) discussed the Franklin County COG meeting that discussed the Sign Inventory Regulations.

NEW BUSINESS: McMaster (OXFORD TOWNSHIP) discussed the need to have a Legislative Committee in ACCOG. Discussion on various items that would be under this committee and he suggested that some items could be done jointly with the Franklin County COG since we both have the same State Senator. COG concurred to add this committee to the COG. Chambers (PENN STATE EXTENSION) suggested that the committee select several priorities for the COG to review and discuss.

A MOTION WAS MADE BY MCMASTER (OXFORD TOWNSHIP) AND SECONDED BY SPENCE (FRANKLIN TOWNSHIP) TO APPROVE THE LEGISLATIVE COMMITTEE FOR THE ACCOG. MOTION CARRIED UNANIMOUSLY.

The Legislative Committee is as follows: Chair Robert Gordon (HAMILTONBAN TOWNSHIP), Dave Wheeler (LITTLESTOWN BOROUGH), Ron Harris (CARROLL VALLEY BOROUGH), Brad Hunt (GETTYSBURG SCHOOL DISTRICT) and Dr. Mark Sewell (FAIRFIELD SCHOOL DISTRICT)

President Underwood (CUMBERLAND TOWNSHIP) announced the 2011 dates, time and location for the COG meeting. This is the fourth Thursday of each month except for November and December at 8:30 a.m. and the same location. The secretary will advertise them.

A MOTION WAS MADE BY GORDON (HAMILTONBAN TOWNSHIP) AND SECONDED BY GORMONT (MT. JOY TOWNSHIP) TO ADVERTISE THESE DATES. MOTION CARRIED UNANIMOUSLY.

REPORTS/DISCUSSION:

Public Works Committee: President Underwood (CUMBERLAND TOWNSHIP) continued to announce the meeting on Sign Inventory which has to be done by 2015. Discussion on choices of software and ideas on inventory methods. Underwood (CUMBERLAND TOWNSHIP) suggested that anyone interested in purchasing posts, etc to bring them to the next meeting to see if there is interest in joint purchasing on this topic.

Website: .Nothing to report.

Finance: President Underwood told the group that the proposed 2011 budget was presented by the Finance Committee at the last meeting by Sharon Hamm (STRABAN TOWNSHIP).

A MOTION WAS MADE BY KELLETT (FREEDOM TOWNSHIP) AND SECONDED BY WILSON (MT. PLEASANT TOWNSHIP) TO APPROVE THE 2011 PROPOSED BUDGET FOR THE ACCOG. MOTION CARRIED UNANIMOUSLY.

COG PROJECTS:

President Underwood (CUMBERLAND TOWNSHIP) asked if the COG wanted to have a brief meeting for December to include some snacks and coffee instead of our usual business meeting with a speaker. COG concurred.

PUBLIC COMMENT: President Underwood (CUMBERLAND TOWNSHIP) provided a disclaimer to the group that the ACCOG was not endorsing the Presenter: Mr. Henry Grossman, CEO of Computer Works of Gettysburg which is from a private industry sector and the COG does not endorse his firm. However, we appreciate his willingness to provide an informational program.

Grossman presented a cyber security information program. He discussed various items like antivirus, encryption, password importance and security policies. His contact information is hgrossman@computerworks.com or 717 337 1300.

OPEN DISCUSSION_ 1. Adams County Boroughs Association – Harris (CARROLL VALLEY BOROUGH) announced their next meeting. 2. Township Supervisors Association: Egger (HAMILTON TOWNSHIP) reported on the Fall Conference and reported that the Executive Committee will meet on November 22 to discuss the 2011 Spring Conference. 3. Sewell (FAIRFIELD SCHOOL DISTRICT) reported that the TCC is in need of alternates from municipalities and schools to attend their meetings in order to meet the quorum. He reminded all to check their tax changes on the new reassessment and provided copies to all. 4. Chambers (PENN STATE EXTENSION OFFICE) announced that PENN STATE will be holding some classes on election of local officials in January in conjunction with the municipal elections next year. 5. Skip Strayer (SENATOR ALLOWAYS OFFICE) discussed a forum that was recorded on PCN.TV.COM regarding Marcellus Shale topic. Otherwise, the state government is in transition with the new Governor coming to office in 2011.

A MOTION WAS MADE BY MCMASTER (OXFOR TOWNSHIP) AND SECONDED BY KELLETT (FREEDOM TOWNSHIP) TO ADJOURN THE MEETING AT 10:07 a.m.

Next meeting – 12/16/10 at 8:30 am at Adams County Emergency Management Building, 230 Greenamyre Lane, Gettysburg.

Signed,

Sandra L. Vazquez
Secretary