

PROPOSED**AGENDA, WEDNESDAY, JANUARY 10, 2018:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance**Minutes:**

Approval of the Minutes of the January 3, 2018 Commissioners' Meeting as presented.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, and personnel issues.

Proclamations:

- **“HUMAN TRAFFICKING AWARENESS MONTH” – January 2018**
- **“MARTIN LUTHER KING, JR. HOLIDAY” – January 15, 2018**

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Human Services Building Renovations:

Recommendation from Josh Bower, Architect, to approve Change Order No. 16, dated December 14, 2017 for eciConstruction, LLC for labor, materials and equipment to install office cabinets in the Clerks Office in the amount of \$2,651.00.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve an Adoption Assistance Agreement with M.C. on behalf of M.E.L. in the amount of \$900.00/month.

Treasurer:

Recommendation from Treasurer Crissy Redding to approve the following:

- ACNB Bank Corporate Authorization Resolutions for the following accounts:
 - Account #XXX3448 – requiring the signatures of the Treasurer and Deputy Treasurer
 - Account #XXX3662; #XXX8611; #XXX1360 and #XXX3092 – requiring one signature from the President Judge or Court Administrator and one signature from the Treasurer or Deputy Treasurer

Treasurer cont'd:

- Account #XXX6430 – requires two signatures from the Commissioners and one signature from the Controller/Deputy Controller and one signature from Treasurer or Deputy Treasurer
- Account #XXX6665; #XXX3454; #XXX3239; #XXX5485; #XXX8991; #XXX3993; #XXX3611; #XXX3638; #XXX3689; #XXX5739; #XXX3022; #XXX2536 and #XXX9901 – requires two Commissioners, one Controller/Deputy Controller and one Treasurer/Deputy Treasurer
- ACNB Bank User Setup Information for wire transfers for Account #XXX3638; #XXX3454 and #XXX3611
- Note the appointment of John A. Wolfe, Esq. of Wolfe, Rice & Quinn LLC as Solicitor for the Adams County Treasurer effective for the four-year term beginning January 1, 2018 through December 31, 2021.

Commissioners:

- Approve the Lease Agreement between the County of Adams and Reading Township, Adams County for the District Magistrate Tony Little's Office in the amount of \$1,550.00/month. This Lease is effective for one year beginning January 1, 2018 through December 31, 2018 and shall automatically be renewed for each additional one-year terms.
- Authorize Vice-Chairman James E. Martin to sign a Quotation Form with Donald B. Smith, Inc., Roofing Contractor in the amount of \$3,900.00 for a low sloped rubber roof repair at the Department of Emergency Services Building. The funds for this repair was obtained through a PComp Safety Improvement Grant Program Application.

Purchasing/Finance:

Recommendation from Phil Swope, Staff Accountant, to approve and authorize Chairman Randy L. Phiel to sign a Waste Management of Pennsylvania Inc. Service Agreement, No. S0009317282 for waste pickup at the Department of Emergency Services building in the amount of \$117.15/week.

Personnel Report:Tax Services:

Recommendation from Daryl Crum, Director, to approve the employment of Terri A. Sanders and Kimberly J. Pollock, Customer Service Assessors, effective January 22, 2018.

Personnel cont'd:

Sheriff:

Recommendation from Sheriff Jim Muller to approve the employment of Chelsea R. Anderson, PTAN Deputy Sheriff, effective January 23, 2018.

Adams County Adult Correctional Complex:

Recommendation from Warden Michael Giglio to approve the employment of Juan Pena, Lieutenant, effective January 22, 2018.

Separation of Employment:

- Laura Smetanik, Children & Youth Caseworker 2, effective January 19, 2018

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Other Business:

Solicitor Hartzell
County Manager Penksa
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Adjournment: