

WEDNESDAY, FEBRUARY 7, 2018:

The Adams County Board of Commissioners met this date in regularly scheduled session at 11:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Don Fennimore, Court Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Monica Dutko, Director of Elections and Voter Registration; Rob Thaeler, Principal Planner; News Reporters Alex Hayes, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Weather Related Delay:

Board Chairman Phiel noted the meeting convened at 11:00 a.m. this date due to inclement weather.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the January 31, 2018 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, and personnel issues.

Public Comment:

No Public Comments/Questions were addressed to the Board at this time.

District Attorney:

With recommendation from District Attorney Brian Sinnott, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the Savin Maintenance and Service Agreement between the County of Adams and the Pennsylvania District Attorneys Institute to enhance its responsibilities for victim notification as well as provide additional notification services to county residents. This Agreement is effective January 1, 2018 through December 31, 2018 and will be paid through PCCD.

Motion carried.

Planning Department:

With recommendation from Harlan Lawson, Economic Development Specialist, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Emergency Solutions Grant Program Contract No. C000067038 between the County of Adams and Pa Department of Community & Economic Development in the amount of \$239,891.00. This Grant Contract will support the rapid re-housing program at SCCAP and is effective January 1, 2018 through June 30, 2019.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Courts – Separation of Employment with the intent to post:

- Adrienne Madison, Conference Officer in Domestic Relations, effective February 15, 2018

IT Department:

Recommendation from Phil Walter, Director, to approve the promotion of Brandon Brenize to IT Tech II/Application Specialist, effective February 5, 2018 and permission to post IT Tech I/Application Specialist.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

- Employment of Ian LeVee, Caseworker 1-Family Support, effective February 26, 2018
- Promotion of Steven Murphy to Caseworker 1-Family Support, effective February 26, 2018

Adams County Adult Correctional Complex:

Recommendation from Warden Michael Giglio to approve the employment of Nicholas Slusser and Cutter Steele, Correction Officers, effective February 26, 2018

Motion carried.

Adams County Board of Elections:

Sitting as the Adams County Board of Elections:

- Noted the Court's appointment of Vicki Corbett to the Adams County Board of Elections.
- Solicitor Hartzell indicated the intent to re-organize the Board of Elections for the 2018 May Primary and the 2018 November General Election. At this time, Solicitor Hartzell asked for nominations for the Chair of the Election Board. Mr. Martin moved to nominate Mr. Randy L. Phiel as Chairman of the Election Board. Mr. Phiel moved to close the nominations.

Mr. Martin moved, seconded by Mr. Phiel, to approve Randy L. Phiel as Chairman of the Adams County Election Board.

Motion carried.

At this time, Solicitor Hartzell asked for nominations for the Vice-Chair of the Election Board. Mr. Phiel moved to nominate Mr. James E. Martin as Vice-Chairman of the Election Board. Mr. Martin moved to close the nominations.

Mr. Phiel moved, seconded by Mr. Martin, to approve James E. Martin as Vice-Chairman of the Adams County Election Board.

Motion carried.

Other Business:

- Recommendation from Solicitor Hartzell, Mr. Martin moved, seconded by Mr. Qually, to authorize the advertisement of Ordinance No. 1 of 2018 for the purpose of authorizing the granting of tax exemption relief for certain new construction and improvements for designated deteriorated properties within the Borough of Gettysburg pursuant to the LERTA.

Motion carried.

- With recommendation from Solicitor Hartzell, Mr. Qually moved, seconded by Mr. Martin, to approve the Maintenance Agreement Addendum between the County of Adams, Adams County Sheriff's Office and Safran MorphoTrust USA, 5705 Old

Shakopee Road, Suite 100, Bloomington, MN in the amount of \$1,804 for the fingerprinting Livescan System effective through January 31, 2019.

Motion carried.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Recess:

Board Chairman Phiel recessed for Executive Session at 11:18 a.m. this date to discuss attorney client privilege, and personnel issues.

Meeting Reconvened:

Board Chairman Phiel reconvened the Commissioners Meeting at 12:10 a.m. this date to discuss additional business.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioners' Meeting at 12:14 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk