

AGENDA, WEDNESDAY, JULY 8, 2026:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the June 24, 2026 Commissioners' Meeting Minutes as presented.

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

2026-2027 Human Services Development Plan Public Hearing:

Date and time advertised to accept public comment on the 2026-2027 Human Services Development Plan. The allocations for 2026-2027 – Human Services Development Fund = \$57,826.00 and Homeless Assistance = \$119,276.00.

Clerk of Courts:

Recommendation from Clerk of Courts Kelly Lawver, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to approve the Invoice from OCV, LLC, an Alabama company, for renewal of the Annual Support and Maintenance of the Clerk of Court's Mobile Application. The term of the Agreement is one (1) year, commencing August 1, 2026 and terminating July 31, 2027. Total cost to the County is \$6,295.00.

Tax Services:

Recommendation from Director Daryl Crum, that in accordance with the Consolidated County Assessment Law, the Adams County Tax Services Department has completed the updating of the Adams County Tax Assessment Rolls to be effective July 1, 2026. The Assessment Rolls are open and available for inspection in Room 202 of the Adams County Courthouse during normal business hours. All Adams County property owners or others with an interest in such real estate, have a right to file a property tax appeal in writing for any real estate assessment on or before the close of business Monday, August 3, 2026 (deadline of August 1 falls on a Saturday). The following summarizes the Tax Rolls as of July 1, 2026:

- Total County Real Property Assessed Value = \$10,548,433,800
(45,890 Taxable Parcels)
- Total County Exempt Assessment = \$1,249,151,700
(1,997 Exempt Paracels)
- Total County Per Capita = 78,880

Tax Services cont'd:

Recommendation from Susan Miller, Assistant Director/Chief Assessor to approve the Disabled Veterans Real Property Tax Exemption Certification for the following, effective with the 2026-2027 School Taxes:

- Parcel #09E13-0243 for a home on .49 acres located in Cumberland Township
- Parcel #36113-0034 for a home on .34 acres located in Reading Township

Ag Land Preservation:

Recommendation from Director Sherri Clayton-Williams, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Agreement For The Sale And Purchase Of An Agricultural Conservation Easement with Todd Durboraw. This Agreement provides a perpetual conservation easement to Adams County, PA Department of Agriculture, and Cumberland Township on 169.47 acres located at 1180 Ridge Road, Gettysburg, PA for a total purchase price of \$508,410, with the County bearing \$40,672.80 of that purchase price and the other government entities bearing the remainder. This Agreement is effective as of the date last approved by the Commonwealth.

Children & Youth Services:

Recommendation from Jess Coy, Administrator, to approve the following 2026-2027 Purchase of Service Agreements: Bethany Christian Services of Central Pennsylvania; Diakon Child Family & Community Ministries; Adelphoi Village Inc.; Open Arms Recovery Center; Hugh S. Smith, Ph.D. & Associates, P.C.; Climbing Mountains Consulting, LLC.

Information Technology:

Recommendation from CIO Phil Walter, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following Agreements related to the renewal of Microsoft software licenses:

1. Microsoft Enterprise Update Statement (Enrollment #56232056) – This Agreement affirms that the County does not have an increase in the number of required Microsoft enterprise licenses for the Master Enterprise Agreement.
2. Microsoft Enterprise Update Statement (Enrollment #86479781) – This Agreement affirms that the County does not have an increase in the number of required Microsoft enterprise licenses for the Master Enterprise Agreement.
3. SHI Quote #27687058 – This Quote with SHI International Corp., an authorized Microsoft reseller, provides 46 SQL Server Standard Core licenses at a total cost to the County of \$620.17. Pricing is established pursuant to the 2026 CCAP Microsoft EA Contract.

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Information Technology cont'd:

4. SHI Quote #27687176 – This Quote with SHI International Corp., an authorized Microsoft reseller, provides 577 Microsoft O365 renewal licenses and various related Microsoft licenses at a total cost to the County of \$202,249.81. Pricing is established pursuant to the 2026 CCAP Microsoft EA Contract.

Department of Emergency Services:

Recommendation from Director Warren Bladen, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Hazardous Materials Incident Response Agreement with York County. This Agreement provides that York County will maintain a certified HazMat Response Team on behalf of Adams County for the purpose of responding to emergency incidents and mitigating hazardous materials within Adams County. The cost of the service is \$8,000.00 per year, payable to York County. This Agreement is effective July 8, 2026, for a term of one (1) year. It is further recommended that the Board approve Attachment 3A “County Agreement For Counties With County Commissioners” with the Pennsylvania Emergency Management Agency (PEMA), which affirms the existence of a hazmat contract with York County and acknowledges the duty of the County to report dispatches of the HazMat Response Team to the Commonwealth Response and Coordination Center.

Office of Budget and Purchasing:

Recommendation from Phillip Swope, Assistant Director of Budget and Purchasing, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Open-End (Equity) Lease Rate Quotes 9785896, 9785870, and 9802225, which are made pursuant to the County’s Master Equity Lease Agreement with Enterprise Fleet Management Trust, a Missouri Company. The Quotes are for one (1) Ford F-250 and two (2) Ford Explorers, which will be used by the Adams County Adult Correctional Complex. The term of each lease will be sixty (60) months. Total cost to the County for the three sixty-month leases, including maintenance and administrative fees, will be \$155,870.44.

Security:

Recommendation from Director Mark Masemer, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve Quote 9102025-1 with Autoclear LLC. This Quote provides one (1) Garrett Model 6500i Multizone Walkthrough Metal Detector at a total cost of \$7,000.00 This Quote is subject to the terms and conditions of COSTARS Contract 040-E-23-246 and is effective July 8, 2026.

Adams County Library System:

Recommendation from the Adams County Library System Board of Trustees to recognize the appointment of Lisa Malandra-Shower as Trustee to the Library Board.

Human Resources:

Recommendation from Director Danette Laughman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Confidentiality and Non-Disclosure Agreement to allow Capital Blue Cross to share confidential nonquantitative treatment limitation (“NQTL”)-related information with the County and Alera Group, Inc. The Agreement governs the disclosure and use of confidential information needed for the County’s compliance with the Consolidated Appropriations Act and the Mental Health Parity and Addiction Equity Act. Approval will permit the County to obtain required analyses and supporting information for federal compliance purposes. This Agreement is effective July 8, 2026.
- Agreements and Plan Documents with Capital Blue Cross and Capital Advantage Assurance Company:
 - Administrative Services Only Group Contract – This Agreement provides that Capital Blue Cross and Capital Advantage Assurance Company will administer the health benefits of the County’s health benefit group plan, as outlined in the benefits booklets below. This Agreement is effective January 1, 2026, for a term of one (1) year.
 - PPO Group Preferred Provider Benefits Booklet (Plan 3) – This Booklet outlines medical coverage, exclusions, and eligibility for County employees who elect PPO Plan 3.
 - PPO Group Preferred Provider Benefits Booklet (Plan 4) - This Booklet outlines medical coverage, exclusions, and eligibility for County employees who elect PPO Plan 4.
 - Prescription Drug Benefits Booklet (Rx Card PlaPlan) – This Booklet explains the County’s prescription drug coverage and copays for all covered outpatient prescription drug benefits.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following:

- Renewal for the ACACC’s LexisNexis Prison Solution with LexisNexis, a New York company. This allows inmates to access legal resources via ACACC’s tablets. The term of the Agreement is August 1, 2026 to July 31, 2028. Total cost to the County is \$17,232.00, to be billed in monthly installments of \$711.00 for the first year of the term and \$725.00 for the second year.
- Ratify the following quotes related to de-escalation devices:
 - Estimate No. 2214 with APB Consulting Solutions, LLC – This Agreement provides five (5) Generated Low Output Voltage Emitter (“G.L.O.V.E”) devices, training, and accessories at a total cost of \$13,412.50. This Agreement is effective June 23, 2026.

