

**PROPOSED**

**AGENDA, WEDNESDAY, OCTOBER 10, 2018:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approval of the Minutes of the October 3, 2018 Commissioners' Meeting as presented.

**Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

**Presentation:**

Recognizing the Centennial Celebration of the Penn State Fruit Research & Extension Center for 100 Years of Service and to approve and adopt Resolution No. 6 of 2018.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**District Attorney:**

Recommendation from District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, that the Board of Commissioners enter into a Memorandum of Understanding between Adams County and Keystone Pet Enhanced Therapy Services Volunteer Dog Handler Rhonda H. Kershner for animal-assisted therapy services in the Adams County Courthouse, for victims of crime and witnesses of crime identified through the Offices of the District Attorney and/or Victim Witness, and minor children that are the subject of custody matters filed before the Adams County Family Court.

**Controller:**

Recommendation from Beth Cissel, Deputy Controller, to approve and sign an amendment to adjust the scope of service for the 2018 Audit dated October 3, 2018 from Zelenkofske Axelrod in the amount not to exceed \$6,600.

**Department of Emergency Services:**

Recommendation from Warren Bladen, Director, to approve and sign the Department of Homeland Security Federal Fiscal Year 2018 Homeland Security Grant between the Commonwealth of Pennsylvania and the South Central Counter Terrorism

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Department of Emergency Services cont'd:

Task Force in the amount of \$1,641,757.00 for a period of three (3) years from September 1, 2018 through August 31, 2021.

**2017-2018 Human Services Plan:**

Approve and sign the Certification Statement for submission to the Pennsylvania Department of Human Services for the 2017-2018 Human Services Development Fund Grant in the amount of \$87,826.00 and the 2017-2018 Homeless Assistance Grant in the amount of \$93,894.00.

**Planning:**

Authorize the advertisement of Ordinance #5 of 2018 establishing a solid waste hauler registration program, and a litter control program, with both to be administered by the Adams County Office of Planning and Development, to apply to all persons that collect and transport municipal solid waste, recyclables and sewage sludge generated from sources located within the County, and further providing waste flow control requirements to direct waste to designated disposal and/or processing facilities, with penalties provided for violation of this Ordinance.

**Commissioners:**

- Approve and sign Resolution No. 7 of 2018 in support for a Next Generation Farm Loan Program for Benueel S. Lapp of Lancaster County who is purchasing a 99 acre farm located at 86 Roberts Road, Littlestown, PA, Mt. Joy Township. The funding is being handled through the Penn Industrial Development Authority of Lancaster County.

**Personnel Report:**

Courts:

- Domestic Relations – employment of Samantha A. McLoughlin, General Clerk and Denise K. Smith, General Clerk, effective October 15, 2018

Adams County Adult Correctional Complex:

- Employment of seven (7) Corrections Officers, effective October 15, 2018 – Joshua Knauer, Thomas Hudak, Robert Newman, Josephine Evans Santiago, Christopher Steckel and Joshua Plank

IT Department:

- Employment of Jessica Rowland, Paid Intern, effective October 15, 2018

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Personnel Report cont'd:

Separation of Employment:

- Dominic Mangano, Probation Officer, effective October 12, 2018

**Expenditures:**

Approve the following expenditures for the period September 24, 2018 through October 5, 2018:

General Fund Total	\$ 1,600,419.94
General Fund	\$ 685,945.92
PCard Payment	\$ 5,905.53
Debt Service Payments	\$ 10,896.35
Payroll – Week #40	\$ 897,672.14

Children & Youth Services	\$	182,548.72
Liquid Fuels	\$	3,093.07
CDBG	\$	2,000.00
Commissary Fund	\$	593.85
Act 13 Bridge Improvements	\$	2,474.15
Human Services Building	\$	30.10
Capital Projects – Courthouse Renovation	\$	5,000.00
911 Fund	\$	49,972.95
Internal Service Fund	\$	231,356.69

**Other Business:**

Solicitor Mudd  
County Manager Penksa  
Commissioner Qally  
Commissioner Martin  
Commissioner Phiel

**Adjournment:**