

WEDNESDAY, JULY 3, 2019

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly R. Mudd, Solicitor; Ryan Holt, 2nd Deputy Controller; Don Fennimore, Court Administrator; Michele Miller, HR Director; Sarah Finkey, Children & Youth Administrator; Phil Swope, Staff Accountant; Todd Garrett, Budget Analyst; Cindy Keeney, Victim Witness Director; Megan Shreve, Executive Director of SCCAP, Inc.; John Phillips; Alex Hayes; Rachel Pinsker, Director of Legal Services of the Claudia McCarthy Legal Center; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the June 26, 2019 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

- Megan Shreve, Executive Director, South Central Community Action Programs, Inc. – Addressed to the Board her concern with the closure of Survivors, Inc. SCCAP has a long history of working with Survivors and it was very disturbing to hear of their closing. They offered their assistance immediately. There is hope with the County's assistance and the community's assistance, another shelter will open for the victims of domestic violence.
- Alex Hayes – He is here not as a reporter, but as a concerned community member regarding the closure of Survivors, Inc. The new Board of Survivors, which he was a member, made every attempt to keep the doors open. However, the doors were closed so now we need to look for a long-term solution. With the help of the County and with community support, we are hoping once again to be able to open a shelter for victims of domestic violence.
- Rachael Pinsker, Director of Legal Services, Claudia McCarthy Legal Center – Concern of the closing of Survivors, Inc. She noted we should not totally blame Pennsylvania Coalition Against Domestic Violence (PCADV) who is a key source of funding. This outcome was occurring over a significant period of time. Request for Proposals will soon be offered by PCADV.

Children & Youth Services:

- With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the 2019-2020 Purchase of Service Agreements as follows: Commonwealth Clinical Group; Family Care Services; Franklin Family Services; Gettysburg's Growing Place; Pennsylvania Comprehensive Behavioral Health Services; Perseus House; Pinkney's Vineyard of Faith Ministries and Valley Youth House

Motion carried.

- With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Adoption Assistance Agreement with C.T. & C.T. on behalf of P.T. in the amount of \$900.00/month.

Motion carried.

Adams County Adult Correctional Complex:

With recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve and authorize Chairman Randy L. Phiel to sign on behalf of the Board Agreement No. 0099591241 with LexisNexis for a 3-year subscription for legal research materials at the Adams County Adult Correctional Complex for the inmate population at a monthly cost of \$695.64 or \$25,043.04 over the life of the Agreement.

Motion carried.

Commissioners:

- With recommendation from Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the Memorandum of Understanding with the Adams County Bar Association, the Adams County Legal Journal and the 51st Judicial District maintaining the position of Law Librarian of the County’s Law Library, setting the duties and salary of the position, and setting the reimbursement schedule by agreement with the Bar Association for weekly wages in excess of 27.5 hours per week and 50% of the cost of the employee benefits package, and for the use by the Bar and Journal of space in the Law Library.

Motion carried.

- With recommendation from Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve the Unmanned Aerial System (“Drone”) Policy, effective July 3, 2019

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Courts:

- Separation of employment for Victoria Hauf, General Clerk Floater, effective July 2, 2019

Separation of Employment:

- Xiomara Broseker, Corrections Officer, effective July 10, 2019
- Christine Broseker, Corrections Officer, effective July 10, 2019
- Bryan Kuhn, Lieutenant, Adams County Adult Correctional Complex, effective July 11, 2019

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period June 17, 2019 through June 28, 2019:

General Fund Total	\$ 1,444,567.30
General Fund	\$ 506,793.82
PCard Payment	\$ 9,550.98
Payroll Week #26	\$ 928,222.50
Children & Youth Services	\$ 37,195.65
HazMat Fund	\$ 82.36
Commissary Fund	\$ 1,869.28

Capital Projects - Reserve	\$ 20,000.00
Human Services Building	\$ 228.00
Capital Projects – Courthouse Renovation Project-099	\$ 6,762.81
911 Fund	\$ 36,362.47
Internal Service Fund	\$ 260,281.58

Motion carried.

Other Business:

No Other Business was brought to the Board at this time.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 9:26 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk