

PROPOSED**AGENDA, WEDNESDAY, MARCH 29, 2017:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance**Minutes:**

Approval of the Minutes of the March 15, 2017 Commissioners' Meeting as presented.

Proclamation:

- **“NATIONAL CRIME VICTIMS’ RIGHTS WEEK”** – April 2-8, 2017

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Court:

Recommendation from Don Fennimore, Court Administrator to approve and authorize Board Chairman Randy L. Phiel to sign the following:

- Senior Judge Chambers & Support Staff: Application for Senior Judge Reimbursable Costs to utilize the services as Senior Judges for the Honorable John D. Kuhn and the Honorable Robert G. Bigham.
- Court Interpreter Services Grant: Application for Language Access Reimbursable Costs for interpreting services in the amount of \$33,948.27.

Tax Services:

Recommendation from Chief Assessor Barbara Walter to approve the following:

Personal Tax Exemption Requests:

- Approval – The following have met the guidelines of County policy: 1) Cumberland Township – Charles Hershey 2) Oxford Township – Neva Dubbs; Treva Hamm; Mildred Lehigh and Janice Stahl

Disabled Veterans Real Property Tax Exemption Certification Approval:

- Viola M. Miller, 261 Shrivens Corner Road, Gettysburg, PA, Butler Township, Parcel #07G09-0013-000 consisting of a mobile home, residential garage, shed and half the land (.42 acres), effective with 2017 County and Municipal Taxes.

Tax Services cont'd:

Disabled Veterans Real Property Tax Exemption Removal:

- Robert A. Hahn, 6654 Baltimore Pike, Littlestown, PA, Parcel #15J18-0062B-000 be placed back on the tax rolls effective for 2016-2017 School Taxes.

Commissioners – HSB Building:

Approval needed for the following Change Orders on the Human Services Building (HSB) renovation project:

- Eci Construction - \$70,540.00 – Exterior windows; lateral bracing at mechanical room; door/frame/hardware in Probation reception area; 3rd holding cell and move Sheriff's office; install VCT in Probation Storage and Equipment Storage; wall pads; new IDF room in Mental Health and rubber floor in Probation holding area.
- Hull Electric - \$3,940.00 – Additional holding cell charge
- Farfield Company - \$6,949.00 – Additional 3rd holding cell and move Sheriff's Office
- Frantz Plumbing - \$16,726.00 – Additional 3rd holding cell and move Sheriff's Office; Shower/W & D Room Change

Personnel Report:

Approve the following personnel actions:

Courts:

Note the separation of employment and the intent to post and fill positions for the following;

- Tyler Coyle and Seth Forry, both Probation Officer I's, effective April 7, 2017
- Kelly Bare, Domestic Relations Director, effective April 11, 2017
- Lee Molitoris, Law Clerk for Judge George, effective February 24, 2017

Sheriff:

Recommendation from Sheriff Muller to approve the employment of Cheyenne Shaw, Part Time Office Assistant, effective March 13, 2017.

Clerk of Courts:

Recommendation from Clerk of Courts Kelly Lawver to approve the employment of Amy Herbert, New Case Clerk, effective March 27, 2017.

Personnel Report cont'd:

Adams County Adult Correctional Complex:

Recommendation from Warden Brian Clark, to approve the employment of Erin Culp, Gabrielle Reichart, Thea Waller, Brandon Rosario, Kathryn Flynn, Erica Courtney and Eric Moore as Corrections Officers, effective March 20, 2017.

IT Department:

Recommendation from Phil Walter, Director, to approve the paid Internship for Jonathan Picazo, effective March 20, 2017 for six (6) months.

Conservation District:

Recommendation from Larry Martick, District Manager, to approve the employment of Katie Seymore, West Nile Virus/Conservation Technician, effective March 27, 2017.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Melissa Rosenberger, After Hours Caseworker Weekend, effective April 3, 2017.

Separation of Employment and Authorization to Post Positions:

- Jason Eckenrode, Corrections Officer, Adams County Adult Correctional Complex, effective March 31, 2017
- Retirement of Larry Martick, District Manager, effective May 5, 2017

Expenditures:

Approve the following expenditures for the period March 13, 2017 through March 24, 2017:

General Fund	\$ 1,593,117.37
911 Fund	\$ 59,440.91
Children & Youth Services	\$ 80,348.64
HazMat Fund	\$ 3,034.59
Liquid Fuels	\$ 8,241.15
CDBG	\$ 10,208.36
Law Enforcement	\$ 975.00
Human Services Building	\$ 554,987.70
Capital Project	\$ 2,055.00
Commissary Fund	\$ 6,465.61

Other Business:

Solicitor Hartzell
County Manager Penksa
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: