

Adams County Transportation Planning Organization (ACTPO)
Minutes for the Committee Meeting on April 26, 2023

Attendance:

Voting Members

Bob Gordon	Hamiltonban Township (Chair)
David Laughman	Arendtsville Borough (Vice-Chair)
Matt Crea	PennDOT Central Office
Charles "Skip" Strayer	Adams County Planning Commission
Beth Nidam	SRTA – rabbittransit
Scott Small	Conewago Township
Bob Rhoads	Mt. Pleasant Township
Rich Reisinger	PennDOT District 8
Nina Tipler	York Springs Borough

Legislative Representatives

Misty Wagner-Grillo	Congressman Joyce's Office
Catherine Wallen	Representative Ecker's Office
Chris Kimple	Representative Moul's Office

Adams County Office of Planning and Development

Andrew Merkel
Laura Neiderer
Sherri Clayton-Williams

Others

Judie Butterfield	Gettysburg Borough
Laura Heilman	Commuter Services
Derek Mitch	PennDOT District 8-0
Kenana Zejcirovic	PennDOT District 8-0
Carey Mullins	PennDOT District 8-0
Jeff Puher	PennDOT District 8-0
Ronnique Bishop	FHWA PA Division
Will Cameron	County Bridge Engineer
Stacey Rice	@Home in Adams County
Darrin Catts	Oxford Township
Sandy Conrad	Littlestown Borough
Lora Mace	Littlestown School District
Shelley Hobbs	Upper Adams School District
Logan Swartz	C.S. Davidson

Media

Vanessa Sanders	Gettysburg Times
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1. Introductory Comments

Mr. Gordon called the meeting to order at 1:02pm. It was established that a quorum was present. No items were added to the agenda.

2. Approval of Minutes – February 1, 2023

Mr. Strayer made a motion to approve the February 1, 2023 ACTPO meeting minutes. Mr. Rhoads seconded the motion and the motion passed unanimously.

3. Staff Updates – ACOPD

- a. Mr. Merkel reported on Developments of Significance being proposed in the county. Significant Developments include plan submissions proposing 25 or more total new residential lots or units, or 30,000 square feet or more of industrial, commercial, or mixed-use development. There were two resubmissions and three new submissions since the last ACTPO meeting, including:
 - The Crossings (resubmission; Cumberland Township)
 - The Residence at Willoughby Run (Cumberland Township)
 - Crownstone Dealership (Straban Township)
 - Canner Storage (Biglerville Borough)
 - Mayberry at Mason Dixon Phase I (resubmission; Littlestown Borough)
- b. Mr. Merkel reported that staff attended the following HOP, traffic study, and project meetings. Additional discussion followed on the various meetings.
 - SRTP/PA Commuter Services
 - Board Meeting (March)
 - Regional Congestion Management Plan (March)
 - PennDOT Meetings
 - Bi-Monthly Planning Partners Call (March)
 - District 8-0 Planning Partners Call (February)
 - @Home in Adams County – Presenter at Let's Talk Transportation! Event (April)
 - Spring Planning Partners Meeting (April)
 - PennDOT Legislative Briefing – Adams/Franklin (April)
 - Iron Springs Plaza HOP / Traffic Study meeting (Hamiltonban Township)
- c. Mr. Cameron provided an update on local bridge inspection activity.
- d. Mr. Merkel reported on the 2023 construction activity that was presented at the PennDOT Legislative Briefing. He explained that many of the active projects performed by department forces will be concentrated in the western half of the county, representing the departments transition to a cycle-based strategy that concentrates work in certain areas in the county, rather than having projects scattered throughout the county.
- e. Ms. Neiderer provided an update on the implementation activities for ONWARD2050. Staff is currently working to develop the ranking systems for pavement, bridges, and safety projects. She explained staff is in the early stages of development and primarily working to identify the necessary data inputs. Mr. Merkel added that the scoring of the ranking system reflects the priorities identified through the LRTP public survey.

- f. Mr. Merkel explained that in the past, the release of the census urbanized areas triggered the ACTPO board to review and update the organizations by-laws. Staff suggested that the board form a sub-committee to review and update the by-laws with the release of the 2020 urban areas boundaries. Mr. Laughman, Ms. Nidam, and Ms. Zejcirovic volunteered to be part of a smaller group to coordinate with staff on by-law review and update efforts.

4. Transit Update

- a. Ms. Heilman provided the following update on behalf of Commuter Services of PA:
- Commuter Services of PA also participated in the Let's Talk Transportation! forum hosted by @Home in Adams County and is continuing to work with Ms. Rice on employer outreach within the county.
 - Over 7,000 green trips have been tracked as part of the Earth Day competition.
 - Bike Month Competition is set for May 2023, which will be an employer competition. There will also be a social media competition for members biking to and from work.
- b. Ms. Nidam provided the following update on behalf of SRTA/rabbittransit.
- The new Same Day Shared Ride pilot program is continuing and going very well.
 - Rider Appreciation week will take place the first week of May 2023. On May 3, 2023 all fixed-route trips are free.
 - SRTA is in the early stages of updating the Coordinated Human Services Plan. The plan will be updated in coordination with Adams and York Counties.
 - SRTA is working on a Transit Development Plan that will cover the entire SRTA reach. SRTA is hoping to complete the plan by the end of 2023.

Additional conversation occurred regarding ridership tracking.

5. District 8-0 Bridge Program Updates

Mr. Mitch, PennDOT District 8-0 Bridge Engineer, gave a presentation on bridge planning and the emphasis by the department to switch to a lowest life cycle cost (LLCC) approach. The intention is to achieve better long-term bridge performance over the "worst first" approach.

6. Performance Measures for Adams County

a. & b. Mr. Merkel provided background information on pavement & bridge performance measures (PM-2) and also system reliability performance measures (PM-3). Targets for both measures are adopted every four years and, traditionally, ACTPO has adopted the targets established by PennDOT. Staff suggested adopting the targets established by PennDOT, as has been done previously. Mr. Laughman made a motion to adopt the 2023 PM-2 and PM-3 based on the staff's suggestion and Ms. Tipler seconded. The motion carried by unanimous vote.

7. 2025-2028 TIP Development Process – Adams County

Ms. Neiderer explained that the department released the draft documentation for the 2025-2028 TIP General & Procedural Guidance and Financial Guidance to MPOs/RPOs at the spring Planning Partners Meeting. She provided general comments about the guidance for the upcoming TIP update and explained that details will be forthcoming as the documentation is finalized. Overall, there are no

significant changes to the guidance or funding formulas for the upcoming TIP update cycle. Additional discussion occurred regarding the frequency of TIP updates.

8. 2023-2026 TIP Update – PennDOT, Adams County

- a. Mr. Puher noted that there were 16 administrative modifications made to the 2023-2026 TIP. There is no vote required for administrative modifications.

9. PennDOT Comments

- Mr. Reisinger provided the following update:
 - There has been some change in the executive management structure at PennDOT with the recent Administration change. Kevin Keefe is serving as District 8-0 Acting Executive until the June 30, 2023, at which point Mr. Reisinger will assume the role until September 30, 2023.
- Ms. Zejcirovic provided the following project updates:
 - PA-234 / Stoney Point Rd project and PA-234 / Peepytown Rd project: PennDOT is working with the selected consultant to develop a contract. The department expects the contract to be complete within the next 4-6 weeks. These projects are expected to be let together.
 - Eisenhower Extension Project: There are no major updates on the project.
 - PA-116 bridge over tributary to Willoughby Run: The bridge replacement project is expected to be let April 27, 2023. The contract does allow a detour up to fourteen days. Additional conversation ensued regarding the detour coordination for this project.
 - Carlisle Rd bridge over unnamed tributary to Opossum Creek: Public comment related to the bridge replacement is being accepted until May 26, 2023.
- Mr. Crea announced that the public comment period for the Twelve Year Plan is open through April 30, 2023. The department is compiling data and conducting outreach to the districts and planning partners. Results of the outreach is expected to be released in June.
- Mr. Mullins announced the 2023 TA-Set Aside grant round opens May 30, 2023. Additional guidance is forthcoming. An informational webinar is being held May 24, 2023; Pre-applications are due July 17; and final applications are due September 15, 2023.

10. FHWA Comments

- Ms. Bishop announced NOFO's (Notice of Funding Opportunities) for several grant programs. She will provide links to the information which will be distributed to the ACTPO email list.

11. Public Comments

- Ms. Butterfield announced that Gettysburg Borough is hosting a drive-through shredding event on May 19, 2023.
- Ms. Rice announced the next @Home in Adams County coalition meeting (virtual) is May 22, 2023 which will focus on the county's broadband initiative.

12. Member Comments

- Mr. Laughman thanked Mr. Mitch for the detailed presentation concerning bridge planning.

13. Next Meeting, Time and Place

The next meeting is scheduled for Wednesday July 26, 2023. The meeting was adjourned at 2:40pm.