

AGENDA, WEDNESDAY, AUGUST 22, 2018:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the August 9, 2018 Commissioners' Meeting as presented.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

2018 Community Development Block Grant:

This is the place and time publicly advertised to conduct a public participation meeting to discuss community needs for funding and to solicit citizen input for the 2018 Community Development Block Grant Program. The total allocation for 2018 is \$311,903.00.

Probation Services:

Recommendation from Kristi Fields, Director, to approve and sign the 2018-2019 PA Juvenile Court Judges Commission Juvenile Services Grant in the amount of approximately \$71,777.00, effective through June 30, 2019.

Commissioners:

At the request of Robin Fitzpatrick, President, Adams County Industrial Development Authority, and after review by Solicitor John Hartzell, that the Board of Commissioners execute a Partial Release of Mortgage on Lot 12 at the Adams Commerce Park, allowing the unencumbered sale of that parcel.

Treasurer:

Recommendation from Treasurer Crissy Redding to approve and sign a Business Membership Application and Government Banking Resolution with Members 1st for Account #XXXXXXX55.

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Recommendation from Ellen Dayhoff, Rural Resource Manager, to approve the offer letter for the purchase of the conservation easement and approval for Chairman Randy L. Phiel to sign the Agreement of Sale on behalf of the Board of Commissioners for the Arentz Family LP Farm, 620 Pine Grove Road, Littlestown, PA, Union Township, for 100.38 acres, no exclusions, \$3,017.50/acre.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve and sign the following:

- 2018-2019 Purchase of Service Agreements as follows: Children's Aid Society of Franklin County; Concern; Diversified Treatment Alternatives; DMP Group, LLC; Dr. Bruce Kelly; Family Care Services, Inc; Merakey Pennsylvania; Pathways Adolescent Center, Inc; PivotStone Group, LLC and Youth Services Agency.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Child Welfare Information Solution (CWIS) Data Sharing Agreement between the County and the Commonwealth of Pennsylvania, Department of Human Services (DHS). The Agreement encompasses a (1) year term, for the period October 1, 2018 through September 30, 2019, and must be renewed annually as part of the annual Needs-Based Plan and Budget Process. CWIS is an electronic database that includes all (67) County Children and Youth Agencies. The data collected by DHS from the county system is utilized for state-level data sharing and program coordination for child welfare services. CWIS functionality is housed in (7) modules, including but not limited to the ChildLine Hotline, the Child Protective Services and General Protective Services Investigation and Assessment module, the Appeals Module, and the Clearance Module. The Commonwealth's extensive data security provisions have been vetted through the AC IT Department, the requirements of which are incorporated into the Agency's internal managerial protocol.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners enter into a Professional Services Agreement with the Law Offices of Dorothy Livaditis, Kristopher Accardi, Esquire, for legal services representing ACCYS before the AC Juvenile Court and AC Orphans' Court, and DHS Bureau of Hearings and Appeals for the term of August 22, 2018 through June 30, 2019.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Consulting Agreement between DMP Group, LLC and the County of Adams for leadership development, management development, and executive and leadership coaching and training. The term of the agreement is (1) year, with consulting fees not to exceed \$20,000.

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(Children & Youth Services continued)

- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Consulting Agreement between PivotStone Group, LLC and the County of Adams for strategic planning, organizational development, and executive and leadership coaching and training. The term of the agreement is (1) year, with consulting fees not to exceed \$20,000.

Building and Maintenance

At the request of Larry Steinour, Buildings and Maintenance Director, and after review by Solicitor John Hartzell, that the Board of Commissioners approving entering into a contract with Compliance Management International (“CMI”) in the amount of \$2,940, for testing at the Courthouse complex, pending final solicitor review.

Finance:

Recommendation from Phil Swope, Staff Accountant, to approve an Equipment Lease Agreement #7407123-008 between the County of Adams and Quality Copy Products, Inc., 2699 South Queen Street, York, PA in the amount of \$45.16/month for a 36 month term, effective August 22, 2018.

Bridge No. 56 and Bridge No. 50 - Advertisement for Bids:

Recommendation from William D. Cameron, County Bridge Engineer, to approve and authorize the advertisement for bids for the “Construction of Bridge No. 56 Repair and Bridge No. 50 Debris Removal, Adams County, Pennsylvania”.

Security:

At the request of Security Director Michael Baltzley, and after review by County Solicitor John Hartzell, that the Board of Commissioners approve the sale and transfer of surplus law enforcement equipment from the County to Gettysburg Borough, at a cost of \$256.

Personnel Report:

Separation of Employment with permission to post:

- Jose DeJesus Alpizar, Corrections Officer, effective August 8, 2018
- Samuel Tramontana, IT Intern, effective August 16, 2018
- Christina Doderick, IT Intern, effective August 20, 2018
- Milton Frech, Corrections Officer, effective August 24, 2018
- John M. Hartzell, Jr., Solicitor, effective September 7, 2018

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Expenditures:

Approve the following expenditures for the period July 30, 2018 through August 10, 2018:

General Fund Total	\$ 1,480,465.72
General Fund	\$ 601,080.47
Payroll – Week #32	\$ 879,385.25
Children & Youth Services	\$ 141,296.96
Liquid Fuels	\$ 17,378.16
HazMat Fund	\$ 4,326.97
Commissary Fund	\$ 1,641.39
Records Management	\$ 276.48
Act 13 (Affordable Housing)	\$ 7,780.80
Hotel Tax Fund	\$ 244,087.81
Human Services	\$ 1,668.71
Capital Projects-Reserve	\$ 17,176.96
Human Services Building	\$ 9,657.82
911 Fund	\$ 295,500.75
Internal Service Fund	\$ 311,958.23

Other Business:

Solicitor Hartzell
 County Manager Penksa
 Commissioner Qually
 Commissioner Martin
 Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: