

ADAMS COUNTY AGRICULTURAL LAND PRESERVATION BOARD ROUND 17 AGRICULTURAL EASEMENT APPLICATION FORM

GENERAL INFORMATION:

Name(s)
(as listed on the Deed): _____

Mailing Address: _____

Property Address, if different than above: _____

Telephone Number (s): Home: _____ Please check box for
Cell: _____ which number you
Other: _____ prefer us to call first.
Best time of day to contact someone: _____

Email Address: _____

Name of Farm Operator: _____ Telephone Number of Farm Operator: _____

Is the farm a 'Century Farm'? Yes No *(If yes - Applicant must provide their Century Farm Certificate from the State or deed information to prove that the farm has been in the family for over 100 years.)*

Township(s) where property is located: _____

Date ASA was recorded: _____ Book No: _____ Page No: _____

Deed Reference(s): Book/Page _____ Book/Page _____ Book/Page _____

County Tax Map Parcel Number(s): _____

Are there any right-of-ways or easements through this property that you are aware of? _____ Yes _____ No

If so, what are they? _____

Total acreage of farmland tract: _____
Subtract out any Exclusions *: (_____)
Total acreage offered for easement purchase: _____

*Reason for exclusion: _____ Building Lot _____ Possible donation to Land Conservancy of Adams County
_____ Other/Please explain: _____

** Please note: All exclusions must be clearly noted on a Tax Map and approved by the ACALPB prior to final ranking. (Maps may be obtained through our office.) The survey cost of the exclusion will be at the expense of the applicant unless otherwise agreed upon. The Program now permits one subdivision of either an existing house or for one permitted residence. If you choose to exclude a building lot or an existing residence from your application, there could be Clean & Green Rollback ramifications. You should contact the Adams County Tax Services Office at 717-337-9837 regarding any Clean and Green tax implications, as these would be the responsibility of the landowner/applicant.*

THIS PORTION OF THE APPLICATION MUST BE FILLED OUT AND SIGNED BY THE FARM OPERATOR AND PERTAINS TO THIS APPLICATION TRACT ONLY

CROP AND LIVESTOCK REPORT ANTICIPATED FOR THE CURRENT CROP YEAR ON THIS TRACT

CROP INFORMATION

LIVESTOCK INFORMATION

<u>Commodity</u>	<u>Acres</u>
1. <u>All Grain Crops</u>	_____
2. <u>All Hay</u>	_____
3. <u>All Orchard</u>	_____
4. <u>Pasture</u>	_____
5. <u>Other</u>	_____
Total Acres Grown	_____

** Type of Livestock <u>Residing on this Tract</u>	Annual Average <u># of Head</u>
1. <u>Dairy Cattle</u>	_____
2. <u>Beef Cattle</u>	_____
3. <u>Poultry</u>	_____
4. <u>Other</u>	_____

** Please include ALL livestock residing on this farm, whether owned by you or otherwise.

Does your farm apply manure - either from your own livestock or imported from another operation? _____

Do you have any portion of the farm in **enrolled in or recently applied for** any Government Programs? (CRP, CREP, Wetland Reserve Program, Conservation Stewardship Program, Grassland Reserve Program, Healthy Forest Reserve Program or Debt for Nature).

_____ None _____ Approx. Acres **Enrolled in** any/all programs _____ Approximate Acres **Applied for** in any program

Table: Crop Rotation Practices:

Please fill out **Table** to show the typical rotation and tillage practices for this tract averaged over the past 5 years.

Below is an **EXAMPLE** of one type of rotation:

Year	Crop	Tillage Practice	Year	Crop	Tillage Practice
1	grain corn	No till	1		
2	grain corn	Chisel and disc	2		
3	wheat	Moldboard plow	3		
4	timothy hay	----	4		
5	timothy hay	-----	5		

If this application ranks in the top 20% of applications, a copy of the Manure Management Manual, Nutrient Management Manual, and/or the current Conservation Plan will need to be provided.

The information provided above is true and correct to the best of my knowledge.

Print the Name of Farm Operator

Signature of Farm Operator

APPRAISAL, OFFER AND PURCHASE STATEMENTS:

Applicants selected by the County Board in a competitive evaluation among all applications will be offered the opportunity to order an appraisal to determine the development, agricultural, and easement values of the property. Those applicants who accept the appraisal offer will be required to complete a form and submit a **\$500 non-refundable administrative fee**. Applicants may accept or reject the County’s appraisal. If rejected, applicants may order another appraisal from a qualified appraiser at their expense. The County Board may offer less, but not more than, the **appraised value of the conservation easement**. **There is a cap of 90% of the appraised Easement Value not to exceed \$3,000/acre**. In the event that the applicant withdraws their application at any time after signing and returning the formal offer letter for any reason other than if the applicant and the Board cannot mutually agree upon the appraised value of the property or the proposed easement purchase price, the applicant will be required to reimburse the County for any and all costs incurred by the County in connection with the processing of such application; including, for example, appraisal and surveying costs, as well as incidental administrative costs. Such limitations shall be applicable to all applications, subject, however, to possible additional funding from outside, third party funding sources other than those funds certified for match under Act 43. Such outside, third party funding sources may include, for example, private entities, municipalities or land trusts.

SURVEY AND DEED REQUIREMENTS STATEMENT:

Please be advised that the County of Adams will require the following unless otherwise agreed upon: Under the Act and the Regulations, the legal description contained in the current recorded deed(s) at the time the property owner applies for the County’s purchase of an Easement shall not contain a legal description closure error greater than one foot (1’) per two hundred (200’) linear feet. If your current legal description does not meet this requirement, a new survey would be required at the expense of the County and Commonwealth. You are further advised that any separately described parcels or tracts of land in your above-referenced existing deed(s) are required to be merged into one (1) single tract prior to the imposition of the Deed of Easement, and thereafter cannot be separately sold or conveyed. In this case a **“Declaration of Merger of Separate Tracts/Parcels”** shall be recorded prior to the recording of the Deed of Easement. If a new survey is required by the County to complete your project, a **“Deed of Consolidation”** will be recorded prior to the recording of the Deed of Easement. In essence, this will be your new Fee Simple” deed. The purpose of this is to have the legal descriptions of your current Deed and the Deed of Easement match, except for when there are approved exclusions. The applicant is responsible for costs associated with all exclusions, unless such exclusions are requested by the County.

SIGNATURES:

It is necessary for **ALL owners** of the farmland tract to give their approval and consent to this application. **This application will NOT be accepted without all owners’ signatures.**

I/we have read and understand the **“Appraisal, Offer and Purchase Statement”**, the **“Survey and Deed Requirements Statement”** and to the best of my/our knowledge the information submitted in this application is true and correct.

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Date Submitted: _____

The original copy of this application must be received in the office by end of day, or postmarked by, June 12, 2026:

**Adams County Office of Planning and Development
Rural Resource Division
670 Old Harrisburg Road, Suite 100
Gettysburg, PA 17325**

For assistance in completing this application, please call (717) 337-5859 for an appointment.

For References on Crop History and Soil Conservation Plan Information:

Farm Service Agency
670 Old Harrisburg Road, Suite 203
Gettysburg, PA 17325 (717) 334-4216

Natural Resource Conservation
Service 670 Old Harrisburg
Road, Suite 202
Gettysburg, PA 17325 (717) 334-4216

To obtain Deed Reference, Tax Map Numbers and Tax Maps:

Contact our office for this information

Agricultural Security Areas (ASA):

Contact our office for this information