

**WEDNESDAY, NOVEMBER 12, 2025:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Administrator; Sean Mott, First Assistant Solicitor; Danette Laughman, Acting HR Director; Don Fennimore, Court Administrator; Candi Clark, Court HR Generalist; Melissa Devlin, Director of Budget & Purchasing; Phil Swope, Assistant Director of Budget & Purchasing; Todd Garret, Budget Analyst II; Don Showers, Brethren Home; Sherri Clayton-Williams, Planning Director (phone); Phil Walter, CIO (phone); *Gettysburg Times* News Reporter Michael Cooper White and Chief Clerk Paula V. Neiman.

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the October 29, 2025 Commissioners' Meeting Minutes as presented.

Motion carried.

**Public Comment:**

No Public Comment was brought before the Board at this time.

**District Attorney:**

With recommendation from District Attorney Brian Sinnott, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign the Pass-Through Contract Agreement with YWCA Carlisle & Cumberland County. This Contract allocates \$25,000.00 in funds from the STOP Violence Against Women Subgrant #44102 to the YWCA Carlisle & Cumberland County. The Contract is effective November 12, 2025 and terminates December 31, 2026, subject to any approved extension of the project period for the subgrant.

Motion carried.

**Tax Services:**

Sitting as the Board of Assessment Appeals and with the recommendation from Daryl Crum, Director, pursuant to the Pennsylvania Consolidated Assessment Law, (53 Pa. C.S. § 8844(f), Mr. Martin moved, seconded by Mr. Qually, to approve and certify the assessed value of real property, value of occupations and the number of persons subject to personal taxes as follows:

- Assessed Value of Real Property = \$10,392,911,000
- Value of Occupations = \$17,792,200
- Number of persons subject to personal taxes (per capita) = 78,845

Motion carried.

**Planning & Development:**

With recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following grant recommendations from the Land Conservancy Parks, Recreation and Green Space (PRGS) Committee pursuant to the PRGS Program for 2025 and authorize the Solicitor to prepare the needed grant agreements for future approval by the Board:

- Oxford Township - \$25,000 – Picnic tables, ADA picnic tables, players' benches, and refuse containers;
- Hamiltonban Township - \$11,190 – Fencing, stone, and signage for dog park installation;
- GARA - \$4,328 adjustable stepper and row machine for the Biser Trail;

- Carroll Valley Borough (Kay Sullivan Park) - \$10,875 – Playground equipment, lumber for boardwalk and pier, picnic table, benches, and trash cans

Motion carried.

Mr. Martin moved, seconded by Mr. Qually, to approve the recommendations of the PRGS Committee for grant funding of the following land projects totaling \$200,000:

- Jeff & Betsy Yingling – 100 acre agricultural easement along Bullfrog Road in Freedom Township- \$49,332
- Jim & Shirley Waybright – 14.835 acre open space conservation easement located along Mason Dixon Road in Mt. Joy Township - \$22,327
- Daniel & Melissa Utz – 47.11 acre agricultural easement located along Hoffman Home Road in Mt. Joy Township- \$29,239
- Doug & Jane Sentz – 55.57 acre agricultural easement located along Red Rock and Shriver Roads in Freedom Township- \$45,199
- David & Linda Clark – 92.88 acre open space conservation easement adjacent to Michaux State Forest in Hamiltonban Township - \$53,903

Motion carried.

#### **Department of Emergency Services:**

With recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the quote from Motorola Solutions for a KVL7000 device. This device is used to program subscriber mobile and portable radios. The quote is made pursuant to PA Contract #4400027237 and is effective November 12, 2025. Total cost to the County is \$10,859.10.

Motion carried.

#### **Information Technology:**

With recommendation by CIO Phil Walter, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve to designate Chairman Randy L. Phiel to sign the following:

- Quote from ePlus Technology, Inc., a Virginia company, for NinjaOne Remote license. This software allows the IT Department to provide remote support to end users. It is further recommended that the Commissioners sign the Addendum to the NinjaOne End User License Agreement, which incorporates the County's standard terms and conditions into the Agreement. This Quote is made pursuant to NCPA Contract #01-170. The term of the license is fourteen (14) months, and the Quote is effective November 12, 2025. Total cost to the County is \$3,455.00.
- Quote from ePlus Technology, Inc., a Virginia company, for renewal of the County's Cisco Hyperflex server environment. This Quote is made pursuant to Equalis Contract #R10-1173B. The term is one (1) year, commencing on January 2, 2026 and terminating January 1, 2027. Total cost to the County \$20,592.76.
- Quote from ePlus Technology, Inc., a Virginia Company which is an authorized reseller of Rubrik products. The Quote is for a new add-on service for the County's Rubrik backup environment, which will allow for backup of select servers directly to the County's Microsoft Azure Government cloud environment. This Quote is made pursuant to Equalis Contract Number R10-1173B. The term is one (1) year, commencing on November 12, 2025. Total cost to the County is \$6,225.90.

Motion carried.

### **Building and Maintenance:**

With recommendation from Larry Steinour, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Agreement with Best Line Equipment, of Shippensburg, PA, for inspection of the County's JLG Pull-behind Lift. It is further recommended that the Commissioners sign the Addendum to the Terms and Conditions of Rental Contract, which incorporates the County's standard terms into the Agreement. The term of the Agreement is one (1) year, commencing on November 12, 2025 and terminating November 11, 2026. Total cost to the County is \$1,458.00.

Motion carried.

### **Adams County Conservation District:**

Mr. Qually moved, seconded by Mr. Phiel, to approve to re-appoint the following for another four (4) year term to the Adams County Conservation District Board of Directors:

- Ed Wilkinson as Farmer Director effective January 1, 2026 through December 31, 2029
- Richard Crouse as Public Director effective January 1, 2026 through December 31, 2029
- Re-appoint Commissioner James E. Martin as the Commissioner Representative for another one (1) year term, effective January 1, 2026 through December 31, 2026

Motion carried.

### **Adams County General Authority:**

At this time Board Chairman Phiel recognized the attendance of Scott Sowers, CFO for the Brethren Home and Jonathan Cox, Eckert Seamans, who is the Bond Counsel for the Brethren Home. Mr. Cox provided an overview of the project noting that along with the original Capital Project additions, they will include approximately 40 new hybrid apartments, new dining and community center, new wellness center, approximately 96 personal care units attached to the Corporation's main building and approximately 94 mid-range entrance fee independent living units. Mr. Cox noted a special meeting with the Adams County General Authority was held on October 16, 2025, and no comments were received.

With recommendation from Solicitor Molly R. Mudd, Mr. Martin moved seconded by Mr. Qually, that the Board of Commissioners Adopt Resolution No. 14 of 2025 approving the use of tax-exempt financing in the aggregate principal amount of \$89,035,000.00 for the Project at The Brethren Home Community doing business as Cross Keys Village (hereinafter, "The Corporation"), for the acquisition, construction, and furnishing of 59 independent living units and a personal care facility with 100 units, and a new approximately 3,000 square foot community center with accompanying 3-acre water feature (collectively referred to as the "Original Capital Project) in Oxford Township, Adams County, and for the refinancing of several series of Revenue Notes, each issued for the benefit of the Corporation. And Whereas the Corporation desires to amend the Original Capital Project to include approximately 40 new hybrid apartments, a new dining and community center, a new wellness center, approximately 96 personal care units attached to the Corporation's main building, and approximately 94 mid-range entrance fee independent living units (collectively referred to as "the Project"). Bond counsel has issued a written opinion that all components of the amended Capital Project are permitted by the Act and by Section 147 (f) of the Code, and that no portion of the Bond proceeds will be used for a prohibited purpose under the Code or the Act, and the Board of Commissioners has relied on this Legal Opinion in granting its Approval of this Project. This Approval is given by the Adams County Commissioners as the elected representatives having jurisdiction over the Authority and the geographic location of the facilities to be financed, and solely for the purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended, following a duly advertised hearing held on or about October 16, 2025 at the offices of the Adams Economic Alliance, 1300 Proline Place, Gettysburg, Pennsylvania. The Approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of, or interest on the bonds. This Resolution is effective November 12, 2025 and is as follows:



## Office of the Adams County Commissioners

117 Baltimore St., Room 201, Gettysburg, PA 17325-2391

PHONE (717) 337-9820 · FAX (717) 334-2091

Commissioners: Randy L. Phiel, James E. Martin, Marty Karsteter Qually

Chief Clerk: Paula V. Neiman | County Administrator: Steven A. Nevada

Solicitor: Molly R. Mudd, Esquire

**COUNTY OF ADAMS**  
**Commonwealth of Pennsylvania**

### ***RESOLUTION No. 14 of 2025***

**WHEREAS**, The Brethren Home Community (the “Corporation”), doing business as Cross Keys Village – The Brethren Home Community, is a corporation not-for-profit organized and existing under laws of the Commonwealth of Pennsylvania (the “Commonwealth”), and owns and operates health center facilities in the Township of Oxford, in this County, located at the southwest corner of the intersection of Pennsylvania Routes 30 and 94 (the “Facilities”); and

**WHEREAS**, Adams County General Authority (the “Authority”), a municipality authority organized and existing under the Municipality Authorities Act, as amended (the “Act”), of the Commonwealth, issued its Revenue Bonds (The Brethren Home Community Project), Series 2024A, in the aggregate principal amount of \$89,035,000 (the “Bonds”) for the benefit of The Brethren Home Community (the “Corporation”) doing business as Cross Keys Village – The Brethren Home Community, a corporation not-for-profit organized and existing under the laws of the Commonwealth and a 501(c)(3) organization under the Internal Revenue Code of the United States of America to finance a project consisting of the acquisition, construction, and furnishing of 59 independent living units, a personal care facility with 100 units, and a new approximately 3,000 square foot community center with accompanying 3-acre water feature (collectively referred to as the “Original Capital Project”); and

**WHEREAS**, the Corporation desires to amend the Original Capital Project in its entirety to include the acquisition, construction, and furnishing of (i) 59 independent living units with an accompanying 3,000 (approximately) square foot community center and 3-acre water feature, (ii) approximately 40 new hybrid apartments, (iii) a new dining and community center, (iv) a new wellness center, (v) approximately 96 personal care units attached to the Corporation’s main building, and (vi) approximately 94 mid-range entrance fee independent living units (collectively referred to as the “Project”). All components of the Project are or will be located at the Facilities; and

**WHEREAS**, the Project will constitute the financing by the Authority of a “health center” for a “nonprofit corporation health center,” all within the meaning of the Act; and

**WHEREAS**, under the Act, the Authority may undertake to finance a health center to be leased to or financed with a loan or loans to a nonprofit corporation health center serving the public only if this County, as the municipality that organized the Authority, declares by resolution or ordinance that it is desirable for the health, safety and welfare of the people in the area served by such health center facilities to have those facilities provided by or financed through the Authority; and

**WHEREAS**, the Authority has asked this County to declare the financing or refinancing of the Project by the Authority to be desirable for the health, safety and welfare of the people in the area served by the Project for purposes of the Act; and

**WHEREAS**, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), provides that tax-exempt obligations may not be issued for the benefit of persons other than state and local governments unless the issue is approved by the “applicable elected representative” of a governmental unit having jurisdiction over the issuer and the geographic location of the site of the facility to be financed, following a public hearing of which reasonable public notice is given; and

**WHEREAS**, the facilities to be financed as part of the Project are located within the jurisdiction of this County; and

**WHEREAS**, notice of a public hearing with respect to the Project and the issuance of the Bonds by the Authority as tax-exempt obligations has been published in *The Gettysburg Times*, Gettysburg, Pennsylvania, a newspaper of general circulation in the area to be served by the Project; and

**WHEREAS**, the Authority has asked this County to approve the use of tax-exempt financing for the Project, and has conducted a public hearing in satisfaction of Section 147(f) of the Code; and

**WHEREAS**, upon review of the summary of said public hearing, the Board of County Commissioners of the County desires to approve the use of tax-exempt financing for the Project.

### **NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THIS COUNTY AS FOLLOWS:**

1. The Board of County Commissioners of this County does hereby find and declare that it is desirable for the health, safety and welfare of the people in the area served by the facilities to be financed or refinanced as part of the Project to have such facilities provided by or financed through the Authority.
2. The advertisement and conduct of a public hearing on behalf of this County regarding the Project and the issuance of the Bonds as tax-exempt obligations, as required by Section 147(f) of the Code, is hereby authorized, approved and ratified.
3. The Board of County Commissioners of this County hereby authorizes and directs its Chairman or Vice Chairman to execute and deliver on behalf of the Board of County Commissioners of this County a Certificate of Approval with respect to the Bonds, such Certificate of Approval to be substantially in the form attached hereto as Exhibit A.
4. The approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of this County, nor shall this County be liable for the payment of the principal of, or interest on the Bonds.

**EXHIBIT A**  
**COUNTY OF ADAMS**  
**Pennsylvania**

**CERTIFICATE OF APPROVAL**

The undersigned, being the applicable elected representative of the County of Adams, Pennsylvania (the "County"), a political subdivision (a county) of the Commonwealth of Pennsylvania, does hereby approve the use of tax-exempt financing in the maximum amount set forth below for a project of The Brethren Home Community doing business as Cross Keys Village – The Brethren Home Community, as described below. Such financing shall be evidenced by tax-exempt bonds issued by the Adams County General Authority (the "Authority"). This Approval is being given after due consideration of the minutes of a public hearing on the matter held on the date and at the time and place set forth below following reasonable public notice:

**Applicant:** The Brethren Home Community doing business as Cross Keys Village – The Brethren Home Community

**Operator or Manager of Facility:** The Brethren Home Community doing business as Cross Keys Village – The Brethren Home Community

**Maximum Aggregate Principal Amount of Tax-Exempt Bonds Issued With Respect to the Facility:** \$89,035,000

**Functional Description of the Type and Use of Facilities Being Financed:** the acquisition, construction, and furnishing of (i) 59 independent living units with an accompanying 3,000 (approximately) square foot community center and 3-acre water feature, (ii) approximately 40 new hybrid apartments, (iii) a new dining and community center, (iv) a new wellness center, and (v) approximately 96 personal care units attached to the Applicant's main building

**Location of Facilities being Financed:** Township of Oxford, Adams County, Pennsylvania, located at the southwest corner of the intersection of Pennsylvania Routes 30 and 94

**Time, Date and Place of Public Hearing:** Thursday, October 16, 2025, beginning at 9:00 a.m., at the offices of the Adams Economic Alliance, 1300 Proline Place, Gettysburg, Pennsylvania.

**Notice of Public Hearing:** Notice of Hearing published October 9, 2025, in *The Gettysburg Times*, Gettysburg, Pennsylvania.

**Synopsis of Hearing:** A Synopsis of the Hearing is on file with the Chief Clerk of the Board of County Commissioners of the County.

Exhibit A Page 1

5. Nothing in this Resolution is intended to be, nor shall it be construed as, an approval of the Project or the Bonds by this County for any purpose other than the public approval requirement of Section 147(f) of the Code and Section 5607(b)(2)(iv) of the Act.

6. All prior actions of this County and of the Authority taken in conformity with the intent and purposes of this Resolution are ratified, confirmed and approved.

7. All prior resolutions or parts of resolutions, insofar as such shall be inconsistent herewith, shall be and the same expressly are repealed.

8. This Resolution shall become effective immediately upon its adoption.

**DULY ADOPTED** this 12th day of November, 2025, by the Board of County Commissioners of the County of Adams, Pennsylvania, in lawful session duly assembled.

ATTEST:

  
Paula V. Neiman, Chief Clerk  
(SEAL)

COUNTY OF ADAMS  
Commonwealth of Pennsylvania

By:   
Randy L. Phiel, Chairman  
Board of County Commissioners

By:   
James E. Martin, Vice Chairman  
Board of County Commissioners

By:   
Marty Karsteter Qually, Commissioner

**EXHIBIT A**

**COUNTY OF ADAMS  
Pennsylvania**

**CERTIFICATE OF APPROVAL**

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**Applicant:** The Brethren Home Community doing business as Cross Keys Village – The Brethren Home Community

**Operator or Manager of Facility:** The Brethren Home Community doing business as Cross Keys Village – The Brethren Home Community

**Maximum Aggregate Principal Amount of Tax-Exempt Bonds Issued With Respect to the Facility:** \$89,035,000

**Functional Description of the Type and Use of Facilities Being Financed:** the acquisition, construction, and furnishing of (i) 59 independent living units with an accompanying 3,000 (approximately) square foot community center and 3-acre water feature, (ii) approximately 40 new hybrid apartments, (iii) a new dining and community center, (iv) a new wellness center, and (v) approximately 96 personal care units attached to the Applicant's main building

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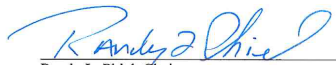
**Synopsis of Hearing:** A Synopsis of the Hearing is on file with the Chief Clerk of the Board of County Commissioners of the County.

Exhibit A Page 1

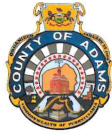
**Synopsis of Hearing:** A Synopsis of the Hearing is on file with the Chief Clerk of the Board of County Commissioners of the County.

This Approval is given by the County as a governmental unit with elected representatives having jurisdiction over the Authority and the geographic location of the facilities to be financed, and solely for the purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended. The obligation(s) to be issued by the Authority shall not constitute a debt or obligation of the County, and the County hereby assumes no obligation whatsoever with respect to payment of the same. This Certificate of Approval is not intended to be, nor shall it be construed as, an approval of the obligation(s) to be issued by the Authority or of the Project for any purpose other than the public approval requirement of Section 147(f) of the Code.

**IN WITNESS WHEREOF,** the undersigned, being duly authorized to act on behalf of the Board of County Commissioners of the County, has executed this Approval this 12th day of November, 2025.

  
Randy L. Phiel, Chairman  
Board of County Commissioners  
County of Adams, Pennsylvania





**Office of the Adams County Commissioners**

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PHONE (717) 337-9820 · FAX (717) 334-2091  
Commissioners: Randy L. Phiel, James E. Martin, Marty Karsteter Qually  
Chief Clerk: Paula V. Neiman | County Administrator: Steven A. Nevada  
Solicitor: Molly R. Mudd, Esquire

CERTIFICATE

I, the undersigned Chief Clerk of the Board of County Commissioners (the "Board") of the COUNTY OF ADAMS, PENNSYLVANIA (the "County"), certify: that the foregoing is a true and correct copy of a Resolution that duly was adopted by affirmative vote of a majority of all members of the Board at a meeting duly convened and held according to law on November 12, 2025, at which meeting a quorum was present; that said Resolution duly has been recorded in the minutes of the Board; and that said Resolution is in full force and effect, without amendment, alteration or repeal, as of the date of this Certificate.

I further certify that the Board of Commissioners of the County met the advance notice requirements of the Sunshine Act, 65 Pa.C.S. Ch. 7, by advertising the time and place of said meeting, by posting prominently a notice of said meeting at the principal office of the County or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting.

**IN WITNESS WHEREOF**, I set my hand and affix the official seal of the County, this 12th day of November, 2025.

*Paula V. Neiman*

Paula V. Neiman, Chief Clerk of the County

(SEAL)

Motion carried.

**Commissioners:**

With recommendation from Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Appoint Chairman Randy L. Phiel to sign on behalf of the Board Stop-Loss Proposal #1793432-03 from Avalon Insurance Company for Specific and Aggregate Stop-Loss Coverages for the County of Adams Employee Group Health Care Plan for Medical and Rx Coverages, at an estimated annual cost of \$10,749,346 and not to exceed a maximum annual cost of \$13,235,082.
- Adopt and approve Resolution No. 15 of 2025 as follows, approving federally tax-exempt financing through Pennsylvania's Next Generation Farmer Loan Program upon application by Emanuel S. Huyard and Fannie P. Esh in an amount not to exceed \$560,000 for agricultural land and/or buildings located at 250 Gooseville Road, New Oxford, Reading Township. The approval granted by the Board shall not in any way pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal or interest on any obligations issued by The Adams County Industrial Development Authority, the issuer of the tax-exempt debt on behalf of Mr. Huyard and Ms. Esh:



## Office of the Adams County Commissioners

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PHONE (717) 337-9820 · FAX (717) 334-2091  
Commissioners: Randy L. Phiel, James E. Martin, Marty Karsteter Qually  
Chief Clerk: Paula V. Neiman | County Administrator: Steven A. Nevada  
Solicitor: Molly R. Mudd, Esquire

### RESOLUTION NO. 15 OF 2025

#### A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF ADAMS TO APPROVE FEDERALLY TAX-EXEMPT FINANCING THROUGH PENNSYLVANIA'S NEXT GENERATION FARMER LOAN PROGRAM UPON APPLICATION BY EMANUEL S. HUYARD AND FANNIE P. ESH

**WHEREAS**, the Adams County Industrial Development Authority ("IDA") has held a public hearing on an application/project in an amount not to exceed \$560,000 for the Next Generation Farmer Loan for Emanuel S. Huyard and Fannie P. Esh, 250 Gooseville Road, New Oxford, Reading Township, Adams County, Pennsylvania, on November 11<sup>th</sup>, 2025, which is in accordance with the Tax Equity and Fiscal Responsibility Act ("TEFRA" or "Act") of 1982; and

**WHEREAS**, the Adams County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility and financial responsibility requirements of the Pennsylvania Economic Development Financing Law and approved the above application/project at a publicly advertised meeting; and

**WHEREAS**, this project was previously approved by the Board of Commissioners for Adams County via Resolution No. 13 of 2025, but it was later discovered that the IDA had not met the advertising requirements under the Act; and

**WHEREAS**, the IDA has since complied with the statutory requirements of the Act and held a duly-advertised public hearing on the date noted above; and

**WHEREAS**, the Project's details are set forth in the public notice announcement on file in the Adams County Industrial Development Authority's Office.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF ADAMS, PENNSYLVANIA**, that the Board hereby approves the revenue obligation or tax-exempt issues as stated above; and

**BE IT FURTHER RESOLVED**, that the approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority; and

**BE IT FURTHER RESOLVED**, that Resolution No. 13 of 2025, approved on October 29<sup>th</sup>, 2025, is hereby revoked and rescinded.

**ADOPTED** this 12<sup>th</sup> day of November 2025, by the Board of Commissioners of the County of Adams, Pennsylvania, in lawful session duly assembled.

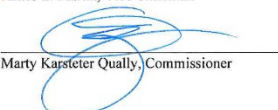
ATTEST:

ADAMS COUNTY BOARD OF COMMISSIONERS

  
Paula V. Neiman, Chief Clerk

  
Randy L. Phiel, Chairman

  
James E. Martin, Vice Chairman

  
Marty Karsteter Qually, Commissioner

Motion carried.

- With recommendation from County Administrator Steve Nevada, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Advertising Agreement with PlaceBased Media, a Minnesota company. PlaceBased will design and install a media campaign to prevent opioid use. This Agreement will be effective upon approval of the project by the Pennsylvania Opioid Misuse and Addiction Abatement Trust. Total cost to the County is \$57,000.00 and will be funded with opioid settlement funds.

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Motion carried.

### Adoption of the Proposed 2026 Adams County Budget:

At this time Board Chairman Phiel recognized Melissa Devlin, Director of Budget & Purchasing who provided a power point presentation on the Proposed 2026 Adams County Budget. The highlight of the presentation is there will be no tax increase, community service, through public safety and human services, has increased.



Chairman Phiel noted that the budget will be posted on the Adams County website and a copy will be available on the counter in the office of the Commissioners. He thanked the staff of the Budget Department for their work on this year long endeavor and to the Department Directors and Courts for their cooperation. The County is currently pretty good financially and it is good to hear there is no tax increase. The County still needs to provide valuable services to our community.

Commissioner Martin thanked the budget team for keeping the Board updated throughout the year on our revenues and expenses so that there are no surprises.

Commissioner Qually noted that the Board maximized our borrowing when the interest rates were low, which helped us get ahead. We do have to keep in mind that expenses are increasing, especially health care.

Mr. Martin moved, seconded by Mr. Qually, to approve to adopt the Proposed 2026 Adams County Budget as follows:

<b>ALL FUNDS</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>
General Fund	\$72,612,854	\$78,193,036
Special Funds	\$16,253,497	\$16,253,497
Bridge Funds	\$ 180,500	\$ 180,500
Hotel Tax Fund	\$ 3,653,860	\$ 3,653,860
<b>Subtotal</b>	<b>\$93,402,079</b>	<b>\$98,982,260</b>
Reserves	\$ 5,580,182	--
<b>TOTAL County Budget</b>	<b>\$98,982,260</b>	<b>\$98,982,260</b>

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented: Employment Offers – pending successful completion of all required pre-employment screenings:

Treasurer:

- Windie Coombs, Assistant Deputy Treasurer, effective November 3, 2025.

Children & Youth Services:

- Revised date of hire for Amy Ethner, Front Desk Coordinator, from October 14, 2025 to November 3, 2025
- Brooke Bennamon, Caseworker 1-Intake, effective December 15, 2025
- Note the transfer of Alejandra Martinez from Office Assistant-Legal in Children & Youth to Domestic Relations, effective November 28, 2025. Permission to post the Office Assistant-Legal position.

Security:

- Lewis McAlexander, Security Officer, effective October 27, 2025
- Adams County Adult Correctional Complex – Corrections Officers: Treteria Jones, Samuel Flanary, Anthony Kashner, Matthew Sutton, Raymond Dorsey, effective November 3, 2025

Separation of Employment with permission to post:

- Retirement of John Wega, Operations Lieutenant, Sheriff’s Department, effective November 21, 2025
- Emily Geltmacher, Maintenance Tech 2, effective November 17, 2025
- James Tipton, IT Tech 1-Application Specialist, effective November 3, 2025
- Tracey Nease, 911 Telecommunicator, effective December 18, 2025
- Maxwell Nease, 911 Telecommunicator, effective December 18, 2025

- Rescind the employment offer to Brooke Bennamon, Caseworker 1-Intake, Children & Youth Services, effective November 12, 2025
- Adams County Adult Correctional Complex: Corrections Officers – Matthew Sutton, effective November 3, 2025; Kendra Walton, effective November 7, 2025; Donald Murphy, effective November 8, 2025
- Rescind the employment offer to David Lumjel, Corrections Officer, effective November 3, 2025

Motion carried.

**Expenditures:**

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period October 27, 2025 through November 7, 2025:

General Fund	\$ 337,384.56
Payroll – Week #45	<u>\$ 1,150,959.11</u>
<b>Total General Fund</b>	<b>\$ 1,488,343.67</b>
Children & Youth Services	\$ 183,749.45
Liquid Fuels	\$ 56,601.44
HazMat Fund	\$ 750.49
CDBG	\$ 5,452.28
Commissary Fund	\$ 1,948.05
Records Management	\$ 2,836.00
911 Fund	\$ 203,637.85
Internal Service Fund	<u>\$ 355,299.90</u>
<b>Total Special Funds</b>	<b>\$ 810,275.46</b>
<b>Total Expenditures</b>	<b>\$2,298,619.13</b>

Motion carried.

**Other Business:**

No Other Business was brought before the Board at this time.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners’ Meeting.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 9:47 a.m. this date.

Motion carried.

Respectfully submitted,



Paula V. Neiman  
Chief Clerk