

## **PROPOSED**

## **AGENDA, WEDNESDAY, AUGUST 31, 2016:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the August 17, 2016 Commissioners' Meeting as presented.

### **Proclamation:**

- Adopt and proclaim September 2016 as "**NATIONAL PREPAREDNESS MONTH**" in Adams County.

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **IT Department**

Recommendation from Phillip Walter, IT Director, and after review by Assistant Solicitor Molly Mudd, that the Board of Commissioners enter into the following three contracts for the Human Services Building:

1. Link Computer Corporation:
  - Phase I – Purchase and installation of Unified Communications Program to the Human Services Building for the transmission of data, voice, and video traffic over an Ethernet IP Telephony system at a cost of \$91,366 and optional add-on items totaling \$36,444 for paging system software and upgraded video phones.
  - Phase II – Purchase and installation of Unified Communication Expansion to the Adams County Courthouse, Adams County Adult Correctional Complex, the Adams County Agricultural and Natural Resource Center, and Magisterial District Justice Offices at a cost of \$203,738 and optional add-on items totaling \$60,930 for paging system software and upgraded video phones.
2. Century Link for conduit and re-running of fiber and copper services to the Human Services Building, cost not to exceed \$12,355.32.
3. Comcast Corporation for Internet Services to the Human Services Building at a cost of \$4,655.40.

*IT Department cont'd.*

4. Authorize Chairman Randy Phiel to sign the Member Agreement on behalf of Adams County with the Multi-State Information Sharing and Analysis Center (MS-ISAC). A further recommendation that the Board of Commissioners review and execute the Center for Internet Security Incorporated Network and Web Application Penetration Testing Agreement for external testing and vulnerability assessment of the County IT system, for a total cost of \$10,510.

**Children & Youth Services:**

Recommendation from Sue Cohick, Administrator, to approve and sign the Adams County Children & Youth Services 2017-2016 Adams County Needs Based Plan and Budget in the amount of \$1,389,209 for submission to the PA Department of Human Services.

**Emergency Services:**

Recommendation of John Eline, Director, and after review by Solicitor John Hartzell, that the Board of Commissioners enter into a contract for internet services with Comcast Corporation, at a total cost of \$ 7074.60 for a three (3) year period.

**Finance/Purchasing:**

Approve the Annual Maintenance Agreement between the County of Adams and Autoclear Control Screening, 2 Gardner Road, Fairfield, NJ in the amount of \$6,500 for the period April 15, 2016 through April 14, 2017. This is for the scanner located in the Security Department.

**Public Defender:**

Recommendation from Public Defender Kristin Rice to approve the following:

- Termination of Legal Representation Agreement for conflict counsel representation, between the County of Adams and Eric J. Weisbrod, Esq.
- Approve and authorize the Board of Commissioners to sign a Legal Representation Agreement between the County of Adams and the Law Offices of Entwistle and Roberts, 37 West Middle Street, Gettysburg, PA for conflict counsel representation. This Agreement is for 480 hours of legal services at the annual compensation of \$43,200.00, effective September 1, 2016 through August 31, 2017.

**Commissioners:**

Recommendation from Albert Penksa, County Manager, to approve and authorize Chairman Randy L. Phiel to sign the Disclosure Dissemination Agent Agreement between the County of Adams and Susquehanna Group Advisors, Inc.

**Personnel Report:**

Approve the following personnel actions:

Courts - Separation of Employment:

- Donna Powers, Administrative Services Manager for the Probation Department, effective August 31, 2016
- Matthew Livelsberger, Probation Officer II, effective September 9, 2016
- Amanda Sheaffer, General Clerk, Probation Department, effective August 24, 2016

Planning:

- Approve the unpaid internship in the GIS Division for Alexander Cottone, effective September 6, 2016.

Separation of Employment:

- Phillip Petry, PTAN 911 Telecommunicator, effective September 1, 2016
- Simon Pattinson, Corrections Officer, effective August 17, 2016.
- Jamil Lee, Deputy Sheriff, effective August 22, 2016

**Expenditures:**

Approve the following expenditures for the period August 15, 2016 through August 26, 2016:

General Fund	\$ 1,382,390.42
911 Fund	\$ 57,476.83
Children & Youth Services	\$ 134,020.07
HazMat Fund	\$ 79.44
Liquid Fuels	\$ 5,900.00
Human Services	\$ 20,626.00
CDBG	\$ 5,000.00
Law Enforcement	\$ 675.25
Records Management	\$ 3,155.00
Human Services Building	\$ 325,417.09
Capital Project	\$ 91,831.29
Commissary Fund	\$ 10,349.20
Radio Project	\$ 913.68

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**