

WEDNESDAY, MAY 15, 2019:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Beth Cissel, Deputy Controller; Molly Mudd, Solicitor; Don Fennimore, Court Administrator; Crissy Redding, Treasurer; Michele Miller, HR Director; Larry Steinour, Building & Maintenance Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; John Phillips; Dave Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the May 8, 2019 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim May 2019 as "**Motorcycle Safety Awareness Month**" in Adams County. This proclamation was presented to Bob LeGore of Abate.

Motion carried.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

No Public Comment was brought before the Board at this time.

Building & Maintenance:

With recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve and sign Proposal No. 15-12-20R4 with BE Equipment, Inc. of Quakertown, PA, COSTARS contract 17 029 for an Ameri-Shred Model AMS-1000 Series 1 Industrial Strip-Cut Paper Shredder, Cut Head for Cross-Cut Shred, Conveyor and delivery to include complete mechanical installation, start-up adjustment and training, at a cost to the County of \$26,145.97 and to further recommend the purchase of Thirty (30) Secure Wheeled Document Cart Containers at a cost of \$6,500.00.

Motion carried.

Commissioners:

With recommendation from Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve and ratify the Stipulated Escrow Agreement Regarding Escrowed Funds from the Oak Lawn Memorial Gardens Care Fund Trust between the Ramesh S. Rao and Gitana Bradauskaite Revocable Agreement Trust dated April 7, 2016 ("The Rao Trust"), Cumberland Township (the "Township"), Adams County (the "County") and ACNB Bank wherein ACNB has agreed to serve as Escrow Agent with regard to the Escrowed Funds for the care, maintenance and upkeep of Oak Lawn Cemetery including lawn care and weed control, snow and ice removal, trash and debris removal and disposal as required by the Township's Codes.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as follows:

Courts:

- Probation Department – Employment of William R. Smith Jr., Probation Officer, effective May 20, 2019 and Isaac Reese, Probation Officers, effective June 3, 2019

Clerk of Courts:

- Employment of Andrew Phillippi, Paid Intern, effective May 20, 2019

Sheriff:

- Promotion of Cheyenne Shaw to Civil Process Clerk, effective May 13, 2019

Victim Witness:

- Transfer of Beth Coutts from Direct Service Advocate to Deputy Director/Service Advocate, effective May 13, 2019

Public Defender:

- Employment of Christian DeFilippo, Assistant Public Defender, effective June 3, 2019

Separation of Employment with permission to Post:

- Michael Baltzley, Director of Security, effective June 28, 2019
- Gregory Colosimo, Corrections Officer, effective May 10, 2019
- Alexander Delano, Corrections Officer, effective May 10, 2019

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:27 a.m. this date to discuss personnel and attorney/client issues.

Meeting Reconvened:

Commissioner Phiel reconvened the Commissioner's Meeting at 11:48 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor Molly Mudd and Chief Clerk Paula Neiman.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 11:50 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk