

**WEDNESDAY, DECEMBER 7, 2016:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Molly Mudd, Assistant Solicitor; Michele Miller, HR Director; Melissa Devlin, Finance Director; Daryl Crum, Director of Tax Services; State Representative Dan Moul; News Reporters Vanessa Pellichio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the October 26, 2016 Commissioners' Meeting as presented.

Motion carried.

**Proclamation:**

Mr. Qually moved, seconded by Mr. Martin, to approve to adopt and proclaim December 2016 as "**DRUNK, DRUGGED AND DISTRACTED DRIVING AWARENESS MONTH**" in Adams County.

Motion carried.

**Public Comment:**

No public comments were addressed to the Board at this time.

**Department of Emergency Services:**

With recommendation from Mary Bowers, Deputy Director, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign the Generator Emergency Service Contract between the County of Adams and Winter Engine-Generator Service, Inc. 715 Vogelsong Road, York, PA in the amount of \$5,097.00. This Contract is for twenty (20) emergency generators and is effective December 7, 2016 until terminated by either party with thirty (30) day notice.

Motion carried.

**Tax Services:**

Sitting as the Board of Assessment Appeals and upon the recommendation of Daryl Crum, Director, Mr. Qually moved, seconded by Mr. Martin, to end the temporary assignment for the Tax Assessment Auxiliary Appeals Board Members – William Arrington, Robert Hahn and Barbara Weikert, effective October 28, 2016.

Motion carried.

**Commissioners:**

- Act 89 Funds – Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Report of Act 89 Tax Fund for the year 2015 for submission to the PA Department of Transportation reflecting a balance in Act 89 Funds of \$127,340.56.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Attorney Samuel Wiser, Salzmann & Hughes, to research and prepare documents for the Commissioners to consider for a municipal authority to serve educational needs in Adams County, including financing, building, and other needs.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Court:

Recommendation from Don Fennimore, Court Administrator, to note the following:

- Probation Services – Resignation of Amy Lowery, Director, effective December 1, 2016.
- Domestic Relations – Resignation of Kimberly Rife, General Clerk, effective December 15, 2016.

Sheriff:

Recommendation from Sheriff James Muller to approve the employment of Jackson Childs, PTAN Deputy Sheriff, effective November 14, 2016.

Department of Emergency Services:

Recommendation from Albert Penksa, County Manager, to approve Warren Bladen as the Deputy Director of the Department of Emergency Services, effective December 5, 2016 through February 17, 2016.

Children & Youth Services:

- Recommendation from Albert Penksa, County Manager, to approve Sarah Finkey as the Administrator of Children & Youth Services, effective December 5, 2016.
- Approve the following Unpaid Volunteers for the Children & Youth Mentoring Program effective December 19, 2016
  - Olga Nynas, Megan Booz, Lorie Reifsnider and Jerry Gilbert

Finance:

Recommendation from Melissa Devlin, Director, to approve the employment of Nabeel Kamal, Staff Accountant, effective November 28, 2016.

Conservation District:

Note the end of a paid internship for Stephanie Summers West Nile Virus Tech, effective October 21, 2016.

Planning:

Approve the unpaid internship for the following:

- Irma Dmdar, effective December 27, 2016
- Eric Livelsberger, effective January 6, 2017
- Levi Madenberg, effective January 23, 2017

Separation of Employment:

- John Eline, Director of Emergency Services, effective February 17, 2017
- Justin Alston, Corrections Officer, effective November 29, 2016
- Bradley Utz, Corrections Officer, effective November 23, 2016

- Christine Lurk, Corrections Officer, effective November 23, 2016
- Timothy Stevens, Corrections Officer, effective November 30, 2016

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period November 7, 2016 through December 2, 2016:

General Fund	\$ 2,809,807.98
911 Fund	\$ 98,808.89
Children & Youth Services	\$ 414,681.81
HazMat Fund	\$ 243.30
Liquid Fuels	\$ 4,259.17
CDBG	\$ 5,000.00
Law Enforcement	\$ 849.23
Act 137 (Affordable Housing)	\$ 2,977.39
Ag Land Funds	\$ 1,370.22
Human Services Building	\$ 411,913.77
Capital Project	\$ 10,715.93
Commissary Fund	\$ 21,591.36

Motion carried.

**Other Business:**

Commissioner Martin noted that since the Board presented a proclamation regarding drunk, drugged and distracted driving, he offered the services of White Deer Run 1-886-769-6822 to help those with drug and alcohol problems.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:55 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk