

## **WEDNESDAY, JANUARY 20, 2016:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steven Renner, Controller; Beth Cissel, Assistant Controller; Albert Penksa, County Manager; Sherri Clayton, Planning Director; Ellen Dayhoff, Rural Resource Manager; Larry Steinour, Building and Maintenance Director; Danette Laughman, Human Resources Manager; Don Fennimore, Court Administrator; Sue Cohick, Children & Youth Administrator; Leasia Ayers Caswell; Independent Living; Bob Jackson, Citizen Representative; News Reporters: Alex Hayes, *Gettysburg Times*, Chris Capella, *Evening Sun* and Chief Clerk Paula Neiman.

### **Pledge of Allegiance**

### **Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the January 6, 2016 Commissioners' Meeting and the January 4, 2016 Organizational Meeting as presented.

Motion carried.

### **Proclamations:**

- Mr. Qually moved, seconded by Mr. Martin, to approve **"Human Trafficking Awareness Month" – January 2016**. The proclamation was presented to Esther Waybright, Survivors, Inc.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve **"National Mentoring Month" – January 2016**. The proclamation was presented to representatives of Project Hope.

Motion carried.

### **Public Comment:**

There was no Public Comment brought before the Board at this time.

### **Children & Youth Services:**

- With recommendation from Sue Cohick, Administrator, Children & Youth Services, and Assistant Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve that the Board of Commissioners enter into an agreement with TransUnion LLC for state and federal mandated consumer report services for youth 16 years of age and older who are in the County's foster care program.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Adams County Compensation Plan for Children & Youth Services Employees for 2015 and 2016.

Motion carried.

## **Planning:**

### **Ag Land Preservation:**

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the offer letter for the purchase of the conservation easement for the Robby and Jayne Sebright Farm, Reading Township, \$2,421/acre with a total of 75.48 acres.

Motion carried.

### **Planning Commission Board Members:**

- With recommendation from Sherri Clayton, Director, Mr. Martin moved, seconded by Mr. Qually, to re-appoint the following to another 4-year term on the Adams County Planning Commission to expire December 31, 2019: John Lerew, Latimore Township; Peter Martin, Straban Township; and William Smith Jr., McSherrystown.

Motion carried.

- With recommendation from Sheri Clayton, Director, Mr. Qually moved, seconded by Mr. Martin, to appoint Ed Kaplan, Carroll Valley, to the Adams County Planning Commission to fill a vacancy with a term to expire December 31, 2016.

Motion carried.

## **Commissioners:**

- With recommendation from Michelle Hovis, Executive Director, York County Human Services, Mr. Martin moved, seconded by Mr. Qually, to approve to renew the HealthChoices Contract through the York/Adams HealthChoices Management Unit and the Department of Human Services for the period July 1, 2016 through June 30, 2019.

Motion carried.

- Upon review by Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Reimbursement Agreement No. R16080001 between the County of Adams and the Commonwealth of Pennsylvania, Department of Transportation for the NBIS Inspection of local Bridges in Adams County.

Motion carried.

## **Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

### **District Attorney:**

Note the employment of Carla Lloyd, Legal Secretary, effective January 19, 2016

### **Internships:**

- Finance – Matthew Ahearn, effective January 11, 2016
- District Attorney – Rebecca Laptook, effective January 21, 2016
- Planning – Aubrey Kennedy, effective February 2, 2016
- Victim Witness – Beth Coutts, effective January 21, 2016

Security:

Recommendation from Michael Baltzley, Director, to approve the employment of Dennis Pennese, PT As Needed Security Officer, effective January 11, 2016.

Separation of Employment:

- Jim Brandt, PT Security Officer, effective December 26, 2016
- Kyle Grubbs, Domestic Relations Conference Officer, effective January 22, 2016
- Edward Crouse Jr., PT Security Officer, effective January 11, 2016
- Phillip Petry, FT 911 Telecommunicator, effective February 5, 2016

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period January 1, 2016 through January 15, 2016:

General Fund	\$ 1,359,154.78
911 Fund	\$ 12,659.05
Domestic Relations	\$ 630.67
Children & Youth Services	\$ 204,884.43
HazMat Fund	\$ 69.99
Liquid Fuels Fund	\$ 20,400.81
Law Enforcement	\$ 1,830.08
Human Services Building	\$ 7,216.08
Hotel Tax Fund	\$ 111,399.21
Capital Project	\$ 5,935.10
Commissary Fund	\$ 2,577.63
Radio Project	\$ 68,960.00

Motion carried.

**Other Business:**

Commissioner Phiel noted the following:

- Zoning Hearing Board has a vacancy, and to contact the Commissioners' Office or the Planning Office if interested in serving on this Board.
- The first Commissioners' Forum for this year is scheduled for February 17, 2016 at the Ag Center. A tour will be held from 5:30 – 6:30 p.m. to see the new re-located Planning Office. From 6:30 – 8:00 p.m. the Departments located in the Ag Center will present what their office responsibilities are and how their services relate to each other.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners Meeting at 9:26 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk