

WEDNESDAY, DECEMBER 20, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Michele Miller, HR Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Warden Michael Giglio; Warren Bladen, Emergency Services Director; Sarah Finkey, ACCYS Administrator; News Reporters Vanessa Pellichio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the December 6, 2017 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

No Public Comments/Questions were addressed to the Board at this time.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve the 2017-2018 Purchase of Service Agreement with the following:

- Diakon Child, Family & Community Ministries
- Family Care Services

Motion carried.

Finance/Purchasing:

With recommendation from Phil Swope, Staff Accountant, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign the following:

- HvacPlus Comprehensive Maintenance Solutions Proposal No. 20171482 dated November 1, 2017 between the County of Adams and McClure Company, 4101 North Sixth Street, Harrisburg, PA in the amount of \$4,892.00 annually for HVAC maintenance at the Adams County Courthouse, effective January 1, 2018 through December 31, 2018.
- NRG Maintenance Services Agreements for Building Automation System, Automatic Temperature Controls and Software Subscription with the following:
 - Proposal #ADCPR-NRG-1 Adams County Adult Correctional Complex in the amount of \$3,270.00 effective January 1, 2018 through June 30, 2018.
 - Proposal #ADCCH-NRG-1 Adams County Courthouse in the amount of \$4,450.00 effective January 1, 2018 through December 31, 2018 and from year to year thereafter until terminated.
 - Proposal #ADCDES-NRG-1 Adams County Department of Emergency Services in the amount of \$6,400.00 effective January 1, 2018 through December 31, 2018 and from year to year thereafter until terminated.

Motion carried.

Commissioners:

With recommendation from Albert Penksa, County Manager, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Agreement between District Council 89, American Federation of State, County and Municipal Employees (AFSCME) and the County of Adams, Adams County Adult Correctional Complex for the period January 1, 2018 through December 31, 2021. This Agreement has been ratified and approved by AFSCME.

Motion carried.

Department of Emergency Services:

- With recommendation from Director of Emergency Services Warren Bladen, and after review by Solicitor John Hartzell, Mr. Martin moved, seconded, by Mr. Qually, that the Board of Commissioners approve, pending final Solicitor review, entering into two agreements with Teleosoft, Inc., of York, PA, for software services related to a project streamlining the provision of warrant information to emergency responders. The first is a Software License Agreement, at a one-time cost of \$61,620, to complete the software customization, testing, product delivery and installation, and training. The second agreement is a Software Maintenance Agreement, which calls for an annual cost of \$10,000 for software maintenance, troubleshooting, upgrades, and support for the new system. The Software License Agreement is being funded through the County Records Improvement Fund.

Motion carried.

- At the request of Warren Bladen, Director of Emergency Services, and John Hartzell, County Solicitor, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve Resolution 15 of 2017 as follows, entitled “Resolution of the County of Adams, Pennsylvania, committing the County to the joint funding and operational support of a regional radio system to be known as the South Central Inter-County Communications Network,” with the resolution serving to commit the County to the development of an Inter-governmental agreement for the development, operation, and support of the system, and committing to a common radio system management protocol and governing document, all to be done jointly with Dauphin and Franklin Counties. This network will provide greater redundancies and back-up for Adams County, thereby improving operational flexibility and capabilities for the County’s emergency radio system.

RESOLUTION NO. 15 OF 2017

**RESOLUTION OF THE COUNTY OF ADAMS,
PENNSYLVANIA, COMMITTING THE COUNTY TO THE
JOINT FUNDING AND OPERATIONAL SUPPORT OF A
REGIONAL RADIO SYSTEM TO BE KNOWN AS THE
SOUTH CENTRAL INTER-COUNTY COMMUNICATIONS
NETWORK (SCICNET)**

WHEREAS, the County of Adams, Pennsylvania (“County”), a fifth class county and municipal corporation, operating under the laws of the Commonwealth of Pennsylvania, has duties related to providing emergency services, such duties flowing from multiple statutes, including but not limited to the Public Safety Emergency Telephone Act, codified at 35 Pa. C.S. § 5301 – 5398; the Hazardous Material Emergency Planning and Response Act, codified at 35 P.S. § 6022.101 – 6022.307;

the Counterterrorism Planning, Preparedness and Response Act, codified at 35 P.S. § 2140.101 – 2140.303; and the Emergency Management Services Code, codified at 35 Pa. C.S. § 7101 – 7904; and

WHEREAS, the ability to rapidly and securely communicate over large regions of southcentral Pennsylvania, to provide back-up communications systems, and to comply with recognized communication standards, are components of an effective emergency communication system; and

WHEREAS, Adams, Dauphin, and Franklin Counties, through their respective Departments of Emergency Service, have been working to develop a consolidated communication system, known as the South Central Inter-County Communications Network (hereafter “SCICNET”), which will be able to provide planned redundancies and back-ups for all three counties, whereby Adams County will provide back-up and redundant systems for Franklin and Dauphin Counties, and Dauphin County will provide back-up and redundant systems for Adams and Franklin Counties; and

WHEREAS, Motorola Solutions, Inc. of Schaumburg, Illinois (“Motorola”), will serve as the vendor to provide the equipment and services necessary to develop a functional and complete SCINET; and

WHEREAS, Dauphin County will serve as the sole contracting entity with Motorola on behalf of all three Counties; and

WHEREAS, Adams, Dauphin and Franklin Counties intend to enter into an Intergovernmental Cooperation Agreement, pursuant to authority contained in the Intergovernmental Cooperation Agreement Act, codified at 53 Pa.C.S. § 2301 – 2317, in early 2018 for the purpose of obligating each County for the fiscal undertaking for the development, funding, and operation of the SCICNET; and

WHEREAS, Dauphin County desires that Adams and Franklin Counties obligate themselves to the SCICNET project in December 2017, so as to ensure Dauphin County will have the fiscal and operational support of Adams and Franklin Counties for the duration of this project, and to allow Dauphin County to enter into a contract with Motorola prior to the end of the 2017 calendar year.

NOW THEREFORE, BE IT RESOLVED, and it is hereby **RESOLVED**, by the County of Adams, Pennsylvania, by its governing body, the duly elected and incumbent Board of County Commissioners, Randy L. Phiel, James E. Martin and Marty Karsteter Qually, as follows:

1. The County of Adams does hereby approve the concept of the South-Central Inter-County Communication Network (SCICNET), and commits to the following actions in furtherance of this project:

- a. To fund a one-third cost share of the project, as contained in that document identified as the Astro 25 Regional Master Site with Dynamic System Resiliency (DSR), provided by Motorola, and dated November 10, 2017 (“Project”). To the extent any options are contained therein, it is understood that specific choices on all options contained within the Project will be agreed to among Adams, Dauphin, and Franklin Counties prior to the execution of the Project agreement by Dauphin County.
- b. To fund one-third of the costs for site maintenance, on an ongoing basis, as long as the SCICNET continues to exist, and as long as Adams County agrees to be a member of the SCICNET.
- c. To negotiate and execute, in good faith and in timeframes mutually acceptable to all parties, an Intergovernmental Agreement among Adams, Franklin and Dauphin Counties, addressing the equal governance, operation, maintenance and other required terms for the successful implementation and maintenance of the SCICNET and to enact such ordinances in support thereof.
- d. To provide adequate staff resources so as to support Dauphin and Franklin Counties in carrying out all necessary work in support of the SCICNET, including developing all documentation, policies, practices, protocols and procedures that will ensure the effectiveness of SCICNET.

2. Dauphin County, as fiscal agent for SCICNET, agrees to not enter into any additional agreements or obligations, or to undertake any actions on behalf of the SCICNET that creates any change in SCICNET operational parameters, extends or reduces radio coverage of SCICNET, limits or broadens SCICNET interpretational radio system capabilities, or creates any additional fiscal or other obligations for either Adams or Franklin Counties, without having adequately briefed both Adams and Franklin Counties, in writing, of such proposed changes, allowed the matter to be discussed and evaluated through the SCICNET supervising body, and provided all three counties the opportunity to discuss such proposals fully within each County’s government, and not until approval is gained by the Board of Commissioners of each county.

INTENDING TO BE LEGALLY BOUND, this RESOLUTION No. 15 of 2017 is enacted this 20th day of December, 2017.

ATTEST

ADAMS COUNTY COMMISSIONERS

Witness: /s/
Paula V. Neiman, Chief Clerk

By: /s/
Randy L. Phiel, Chairman

By: /s/
James E. Martin, Vice-Chairman

By: /s/
Marty Karsteter Qually, Commissioner

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Courts:

Separation of Employment:

- Terry Lower, Tipstaff, effective December 29, 2017
- Alexander Geier, Probation Officer I, effective December 1, 2017
- Amber Chase, Law Clerk for Judge Campbell, effective December 13, 2017
- Karen Brindisi, Law Clerk for Judge Wagner, effective January 5, 2018

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period December 4, 2017 through December 15, 2017:

General Fund Total	\$ 1,252,827.71
General Fund	\$ 391,795.10
Payroll	\$ 861,032.61
Children & Youth Services	\$ 301,921.59
HazMat Fund	\$ 67.91
Ag Land Funds	\$ 15,424.97
Commissary Fund	\$ 6,651.67
Act 137 (Affordable Housing)	\$ 5,278.00
Hotel Tax Fund	\$ 318,243.07
Capital Projects-Reserve	\$ 8,251.02
Human Services Building	\$ 132,551.05
911 Fund	\$ 4,301.25
Internal Service Fund	\$ 361,366.28

Motion carried.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Other Business:

Commissioner's Meeting:

Board Chairman Phiel noted the cancellation of the December 27, 2017 Commissioner's Meeting. The Annual Salary Board Meeting is scheduled for Tuesday, January 2, 2018 and the next Commissioner's Meeting is scheduled for Wednesday, January 3, 2018.

Gruber Power Services Agreement:

With the recommendation of Solicitor Hartzell, Mr. Martin moved, seconded by Mr. Qually, to authorize Chairman Randy Phiel to sign the Gruber Power Services Full Service Maintenance Agreement in the amount of \$9,409 for five (5) systems located at the Courthouse, 911 Facility and the control room at the Adams County Adult Correctional Complex, effective December 1, 2017 through November 30, 2018.

Motion carried.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:23 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk