

## **PROPOSED**

## **AGENDA, WEDNESDAY, MARCH 6, 2019**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the February 27, 2019 Commissioners' Meeting as presented.

### **Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve and sign the 2018-2019 Purchase of Service Agreement with The Village Services.

### **Victim Witness:**

Recommendation from Cindy Keeney, Director of Victim Witness, and after review by Solicitor Molly Mudd, to approve and authorize the submission of a PCCD Grant: Victims of Crime Act (Federal VOCA) for the delivery of services as mandated in the Act to victims of crime in Adams County, to include court processes and notification services, advocacy, filing of Victim Compensation Assistance Program Claims, restitution, safety planning, counseling and crisis response, in the amount of \$134,379.

### **Department of Emergency Services:**

Recommendation by Warren Bladen, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners review to approve and authorize Chairman Randy L. Phiel to sign on behalf of the Board the Century Link Quote and Master Service Agreement (Public Safety Version) for 20 MB Dedicated Internet Services to connect to the Computer Aided Dispatch (CAD) system, and to execute the Limited Letter of Agency between Adams County and CenturyLink for the installation of said services. The cost to the County totals \$9,516/annually.

**Tax Services:**

Recommendation from Daryl Crum, Director, to approve the final 2019 Repository Sales as follows:

Parcel ID	PROPERTY LOCATION	CURRENT OWNER	PURCHASER NAME	address line 1	address line 2	OFFER
43019-0023---000	28 ULTRA TRL	HERCEK	DAVID N GEBHART	33 EAGLES TRL	FAIRFIELD, PA 17320	<b>\$400.00</b>
43022-0208---000	87 SKYLARK TRL	SMITH	BRUCE MALLETTE	85 SKYLARK TRL	FAIRFIELD, PA 17320	<b>\$600.00</b>
43028-0022---000	40 SHIRLEY TRL	ZAK	JOHN & KATHE BAKER	1021 JACK'S MOUNTAIN RD	FAIRFIELD, PA 17320	<b>\$600.00</b>
43030-0061---000	6255 FAIRFIELD RD	DUVALL	TREVOR CRAIG MCCLAIN	11 SWALLOW TRL	FAIRFIELD, PA 17320	<b>\$600.00</b>
43030-0074---000	15 SWALLOW TRL	DUVALL	TREVOR CRAIG MCCLAIN	11 SWALLOW TRL	FAIRFIELD, PA 17320	<b>\$500.00</b>
43030-0075---000	6275 FAIRFIELD RD	DUVALL	TREVOR CRAIG MCCLAIN	11 SWALLOW TRL	FAIRFIELD, PA 17320	<b>\$600.00</b>
43030-0076---000	6305 FAIRFIELD RD	DUVALL	TREVOR CRAIG MCCLAIN	11 SWALLOW TRL	FAIRFIELD, PA 17320	<b>\$500.00</b>
43030-0090---000	21 SWALLOW TRL	DUVALL	VICTOR JUNE	2581 ARTLEY HILL RD	LIBERTY, PA 16930	<b>\$700.00</b>
43031-0009---000	803 COUNTRY CLUB TRL	MEZARDASH	VICTOR JUNE	2581 ARTLEY HILL RD	LIBERTY, PA 16930	<b>\$500.00</b>
43033-0013---000	3 SUMMER TRL	WALTER	DAVID N GEBHART	33 EAGLES TRL	FAIRFIELD, PA 17320	<b>\$400.00</b>

**Commissioners:**

- Recommendation from Solicitor Molly Mudd, to approve and authorize Chairman Randy L. Phiel to execute on behalf of the Board of Commissioners the COBRA Service Agreement between the County of Adams and Benefit Design Specialists, Inc. (BDS) effective January 1, 2019 for a 1-year term, for regulatory compliance services provided by BDS as governed by the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), as amended, and the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended, including Qualifying Event Notification, Termination Notification, billing, premium collection and remittance of COBRA premiums to the County.

Commissioners cont'd:

- After review by Solicitor Mudd, to approve and sign the AIA Document B101 Agreement between the County of Adams and Crabtree, Rohrbaugh & Associates, 401 East Winding Hill Road, Mechanicsburg, PA for architectural design and project management services for the Mercy House Renovation (CRA Project No. 3230 – “PARR HOUSE”) in the amount of \$108,334.00, Construction Administration Project Management not to exceed \$50,000, and Architect Supplemental Services at an hourly rate specified per the contract.

**Personnel Report:**

Courts:

- Probation Services – employment of LeighAnn Abraham, General Clerk, effective March 11, 2019

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Joy Christianson and Dustin Bumbaugh, as Caseworker 1, effective March 11, 2019.

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Adjournment:**