

Adams County Transportation Planning Organization (ACTPO)  
Minutes for the Committee Meeting on June 22, 2022

**Attendance:**

**Voting Members**

Bob Gordon	Hamiltonban Township (Chair)
Dave Laughman	Arendtsville Borough (Vice-Chair)
Ray Green	PennDOT Central Office
Nathan Walker	PennDOT District 8-0
Charles "Skip" Strayer	Adams County Planning Commission
Bryan Johnson	Gettysburg Adams Chamber of Commerce
Bob Rhoads	Mt. Pleasant Township
Beth Nidam	SRTA – rabbittransit
Scott Small	Conewago Township
Robin Fitzpatrick	Adams Economic Alliance
Jim Martin	Adams County Commissioner

**Legislative Representatives**

Catherine Wallen	Representative Ecker's Office
Chris Kimple	Representative Moul's Office

**Adams County Office of Planning and Development**

Sherri Clayton-Williams  
Andrew Merkel  
Laura Neiderer

**Others**

Judie Butterfield	Gettysburg Borough
Matthew Boyer	Commuter Services
Jeff Puher	PennDOT District 8-0
Christopher Kufro	PennDOT District 8-0
Kenana Korkutovic	PennDOT District 8-0
Carey Mullins	PennDOT Central Office
Ronnique Bishop	FHWA PA Division
Will Cameron	County Bridge Engineer
Stacey Rice	@Home in Adams County
Bev Frey	Oxford Township
Bonnie Little	Conewago Valley School District
Rita Frealing	Gettysburg Borough
Jack Ketterman	Germany Township
David Juba	SRTA – rabbittransit
David Bolton	Abbottstown Borough

**Media**

None

## **1. Introductory Comments**

Mr. Gordon called the meeting to order at 1:00pm. It was established that a quorum was present. No items were added to the agenda.

## **2. Approval of Minutes – April 27, 2022**

A correction was made to the attendance list. Mr. Strayer motioned to approve the corrected minutes. Mr. Small seconded, and the corrected minutes were approved by a unanimous vote.

## **3. Staff Updates – ACOPD**

- a. Mr. Merkel reported that staff attended the following HOP/Traffic Study/Project meetings since the last ACTPO board meeting:
  - Huntington Fields (Huntington Township)
  - SRTP/PA Commuter Services Board meeting
  - PennDOT – Bi-Monthly Planning Partners Call
  - USDOT – Getting Ready for the Safe Streets and Roads for All (SS4A) Program webinar
- b. Mr. Cameron reported that the 2022 interim local bridge inspections are ongoing. He also noted that a letter was sent to ACTPO by the Adams County Board of Commissioners regarding funding for bridge #123 improvement. Mr. Ketterman asked Mr. Cameron about a Germany Township bridge on Feeser Road that was downgraded to a “poor” condition rating. Mr. Cameron explained that local bridges designated as “poor” are eligible for federal funds.
  - Mr. Merkel made the board aware that the federal BIL allows the opportunity for local bridges to be funded 100% by state and federal funding requiring no local share. Historically, local bridges have been funded by 80% federal funding, 15% state funding, and 5% local funding. He said at a future meeting, the ACTPO board will have to discuss and consider how to move forward with how local bridges will be funded given that there is now another option. Mr. Kufro mentioned that is decision would relate to new bridges and not for bridges currently through the design process. Several questions were asked by members related to this matter and Mr. Merkel and PennDOT representatives provided explanations based on the specific questions. Mr. Merkel said a decision doesn’t have to be made today, but it is something that will have to be considered moving forward.

## **4. Transit Update**

- a. Mr. Boyer reported for Commuter Service of Pennsylvania. He noted that Elmwood Staffing was recognized as the winner of the “Staffing Agency Showdown”. Commuter Services is working with rabbittransit and the @Home in Adams County staff to promote the Gettysburg to Hanover connector route. “Bike Month” took place in May and 295 new members enrolled in the commuter database during the month of May. Mr. Merkel added that the 2021 Commuter Services Program Summary was included in the meeting packet.
- b. Ms. Nidam deferred to agenda item #7. Additional transit information will be provided when that item is discussed.

## **5. 2023-2026 TIP – PennDOT, Adams County**

- a. Mr. Merkel reviewed the draft 2023-2026 TIP which was presented at the January and April ACTPO meetings.
- b. Ms. Neiderer provided an overview of the public comment documentation that was received as part of the 30-day public comment period. Mr. Merkel added that two hybrid public information meetings for the 2023-2026 draft TIP were held on June 1, 2022 and were not well attended.
- c. Mr. Merkel reviewed the Air Quality Conformity Determination Report component of the 2023-2026 TIP. He noted that PennDOT's consultant prepares the report for the MPO. Mr. Martin motioned to approve the Air Quality Conformity Determination Report and Ms. Nidam seconded the motion. The motion passed unanimously by vote.
- d. Mr. Merkel reviewed the Air Quality Resolution, which essentially states that the 2023-2026 TIP is addressing air quality according to the air quality determination report. Mr. Merkel noted that a revision needed to be made to resolution. Mr. Laughman motioned to approve the Air Quality Resolution with the modification. Mr. Martin seconded. The motion passed unanimously by vote.
- e. Mr. Merkel reviewed the Self-Certification Resolution, a formality that is adopted with each TIP update. Mr. Strayer moved to approve the Self-Certification Resolution. Mr. Martin seconded. The Self-Certification Resolution was approved by unanimous vote.
- f. Mr. Merkel reviewed the Procedures for 2023-2026 TIP/STIP Modification. These procedures outline the process for amending or modifying the TIP. Mr. Merkel noted that the threshold determining an administrative action from an amendment is unchanged and remains at one million dollars. Some additional discussion related to the matter occurred and Mr. Merkel clarified as necessary. Mr. Laughman motioned to approve the Procedures for the 2023-2026 TIP/STIP Modification and Mr. Green seconded the motion. The motion passed unanimously by vote.
- g. Mr. Gordon entertained a motion to approve the 2023-2026 TIP. Mr. Laughman made a motion and Mr. Strayer seconded. The 2023-2026 TIP was approved unanimously by vote. Mr. Merkel reminded the Chair and Vice-Chair that signatures are required for the approved documents.

#### **6. ONWARD2050 - Long Range Transportation Plan Update – Adams County**

Ms. Neiderer reviewed the draft Long Range Transportation Plan. Some discussion occurred throughout the review related to the process for developing the LRTP update and implementation actions going forward. She noted that the draft LRTP needs to go through a 30-day public comment period similar to the TIP. Staff has identified June 24<sup>th</sup>, 2022 through July 25<sup>th</sup>, 2022 as the public comment period timeframe. Two public information meetings are set to occur as part of the public comment period on July 13<sup>th</sup>, 2022. Mr. Merkel noted that the public notice advertising the public comment period will be placed in the Gettysburg Times, the York Daily Record and the Merchandiser. The decision to advertise in the York Daily Record and the Merchandiser was made based on feedback received during the TIP public comment period. Mr. Gordon entertained a motion to authorize the 30-day public comment period for the draft LRTP. Mr. Kufro made a motion and Mr. Martin Seconded. The motion passed unanimously by vote.

## **7. Transit Asset management (TAM) and PTASP PM Target Update – SRTA**

Mr. Juba explained that rabbittransit is in a 4-year horizon update window for the Transit Asset Management (TAM) and Public Transportation Agency Safety Plan (PTASP) targets. Mr. Juba presented the executive summary and specific targets for the update process. Mr. Laughman asked what is the primary injury category that contributes to the annual reported events for the performance measure of “Injuries”. Mr. Juba expressed that to his understanding, the primary injury category is related to “slips, trips, and falls”, but is really anything that is reported as a passenger related injury. Ms. Nidam added that for transit performance measures don’t have the same categories as other transportation performance measures. Mr. Juba asked that the board acknowledge acceptance of the transit targets. Mr. Merkel added that it is the suggestion of the staff that the board accept the transit targets as presented. Mr. Laughman made a motion to accept the targets, and Mr. Kufro seconded. The motion passed unanimously by vote.

## **8. 2021-2024 TIP Update – PennDOT, Adams County**

- a. Mr. Puher reviewed the proposed amendment to the 2021-2024 TIP. The amendment was for an increase in the construction phase of MPMS 102333. Mr. Puher clarified that this is specifically for the Adams County portion of the project. Mr. Gordon entertained a motion to approve the amendment; Mr. Strayer moved the action and Mr. Martin seconded. The amendment was approved unanimously by vote.
- b. Mr. Puher noted that there were two administrative modifications made to the 2021-2024 TIP since the April 2022 ACTPO meeting. There is no vote required for administrative modifications.

## **9. PennDOT Comments**

- Mr. Kufro introduced himself as the Acting District Executive for PennDOT District 8-0.
- Mr. Walker announced that he will be stepping into a new role for PennDOT at Central Office and Mr. Mullins will be fulfilling his current role at PennDOT district 8-0.
- Ms. Korkutovic provided an update on the Eisenhower Drive Extension project. The department is working to finalize the environmental analysis document and anticipates a final document to be available in Fall 2022.
- Mr. Mullins introduced himself to the board and explained he will be acting in Mr. Walker’s current position.

## **10. FHWA Comments**

- Ms. Bishop updated the board on planning initiatives related to various FHWA programs and funding opportunity information. She also noted that the Census Bureau did finalize the criteria for defining urban areas based on the 2020 census.

## **11. Public Comments**

- Ms. Butterfield stated that the construction in Gettysburg Borough is complete. She noted that the Gettysburg Interloop project is proceeding with Part 2 and fundraising efforts are on-going. Also, the “Parade of Chrome” is returning as part of Gettysburg Bike Week 2022.

- Ms. Wallen stated that Representative Ecker's office is generally pleased with the direction of the current projects and that they are anxious for the Peepytown Road project to get underway.

## **12. Member Comments**

- Ms. Nidam commended the staff for their efforts on the LRTP update.
- Mr. Laughman asked if there are any mechanisms in place to receive funds from individuals, groups or non-profit organizations, and wills or estates. Ms. Clayton-Williams noted that often it is recommended that funds/money be donated to the local municipality earmarking it for a particular project or use. Mr. Kufro agreed.
- Mr. Martin also commended the staff for their efforts on the LRTP update.

## **13. Next Meeting, Time, and Place**

- a. The next meeting is scheduled for July 27<sup>th</sup>, 2022. A motion to adjourn the meeting at 2:24 PM was moved by Mr. Martin.