

**PROPOSED****AGENDA, WEDNESDAY, JANUARY 31, 2018:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approval of the Minutes of the January 24, 2018 Commissioners' Meeting as presented.

**Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss personnel issues.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**LERTA Presentation:**

LERTA Presentation from Robin Fitzpatrick, President, Adams County Industrial Development Authority.

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve the following:

- Adoption Assistance Agreement with T.F & S.F. on behalf of M.R.K. & L.G.K. in the amount of \$900.00/month.
- Permanent Legal Custodianship Agreement with K.J. & D.J. on behalf of W.E.J. in the amount of \$900.00/month.

**Tax Services:**

Recommendation from Chief Assessor Barbara Walter to approve a Disabled Veterans Real Property Tax Exemption for Cynthia J. Aldinger, 28 Bragg Drive, East Berlin, PA, Reading Township, Parcel #36111-0076-000 for a one story home, shed and .46 acres, beginning with 2018 County/Municipal Taxes.

**IT Department:**

Recommendation from Phil Walter, Director, after review by Molly Mudd, Assistant Solicitor, to approve and sign the County Commissioners Association of Pennsylvania Web Services Program Service Level Agreement effective January 31, 2018.

**Adams County General Authority:**

Recommendation from Robin Fitzpatrick, President, to approve the re-appointment of John Lott to another five-year term on the Adams County General Authority Board effective January 1, 2018 through December 31, 2023.

**Liquid Fuels:**

Recommendation from Lisa Moreno-Woodward, Deputy Chief Clerk, to approve and sign the MS-991 Report of County Liquid Fuels Tax Fund, the Report of Act 44 Tax Fund and the Report of Act 89 Tax Fund for submission to the Pennsylvania Department of Transportation.

**Purchasing/Finance:**

Recommendation from Phil Swope, Staff Accountant, to approve and authorize Chairman Randy L. Phiel to sign an Equipment Lease Agreement #7407123-006 with Quality Copy Products, Inc., 2699 South Queen Street, York, PA in the amount of \$94.98/month for six (6) copiers for a term of 36-months.

**Personnel Report:****Courts – Separation of Employment with the intent to post:**

- Jami L. Potent, Court Administration Coordinator, effective January 25, 2018
- Russell Carbaugh, General Clerk, effective February 13, 2018

**Planning/Conservation District:**

Recommendation from Sherri Clayton-Williams, Director, to approve the promotion of Adam McClain to the Conservation District Manager position effective February 5, 2018.

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve the following:

- Promotion of Caroline Brehm to the Visitation Specialist position effective February 5, 2018
- Promotion of Meagan Hartzell to Caseworker 2 effective January 8, 2018
- Transfer of Kameron Armacost to Caseworker 2-Intake effective February 5, 2018

**Adams County Adult Correctional Complex:**

Recommendation from Warden Michael Giglio to approve the employment of the following Correction Officers:

- Shannon Klinedinst, Cody Hansel, Brice Shoff, Jessica Gondwe, effective January 22, 2018
- Courtney Little, Anthony Johnson and Jose De Jesus Alpizar, effective February 26, 2018

Personnel Report cont'd:Separation of Employment with the intent to post:

- Jessica Gondwe, Corrections Officer, effective January 23, 2018

**Expenditures:**

Approve the following expenditures for the period January 15, 2017 through January 26, 2017:

General Fund Total	\$ 1,577,420.38
General Fund	\$ 689,742.34
Debt Service Payments	\$ 2,490.59
Payroll	\$ 885,187.45
Children & Youth Services	\$ 101,461.55
HazMat Fund	\$ 855.99
AG Land Funds	\$ 25,297.90
Law Enforcement	\$ 711.98
Commissary Fund	\$ 15,638.74
Records Management	\$ 3,155.00
Coroner VISA	\$ 25,873.00
Capital Projects-Reserve	\$ 587,233.51
Human Services Building	\$ 186,561.69
911 Fund	\$ 32,684.62
Internal Service Fund	\$ 363,219.97

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**