

WEDNESDAY, JANUARY 2, 2019:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Molly R. Mudd, Solicitor; Steve Renner, Controller; Crissy Redding, Treasurer; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Todd Garrett, Staff Accountant; Michele Miller, HR Director; Sherri Clayton-Williams, Planning Director; Mark Clowney, Senior Planner; Harlan Lawson, Economic Development Specialist; Robin Fitzpatrick, Adams Economic Alliance; Howard Kohn, Chesapeake Group; Dave Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the December 19, 2018 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim January 2019 as "Human Trafficking Awareness Month" in Adams County. This proclamation was presented to Sarah Biser, Mental Assistance Advocate for Survivors, Inc.

Motion carried.

Public Comment:

No Public Comment was brought before the Board at this time.

HazMat:

With recommendation from Warren Bladen, Director, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve and sign by electronic signature the Pennsylvania Emergency Management Agency ("PEMA") FY 2018-19 Hazardous Material Response Fund Grant Agreement in the amount of \$33,329.17 effective July 1, 2018 through June 30, 2019. These funds will be used to develop emergency planning and response capabilities for responding to hazardous material releases and for meeting the requirements of the Commonwealth's hazardous material safety program in accordance with Act 165, the Hazardous Material Emergency Planning and Response Act, 35 P.S. Section 6022.101 et.seq.

Motion carried.

Department of Emergency Services:

With recommendation from Warren Bladen, Director, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve the change of vendor from Capital Area Communications (approved at the November 7, 2018 Commissioner's Meeting) to Co-Stars Vendor Motorola Solutions for the purchase of Motorola equipment and installation of the 800 Mhz Public Safety Radio BDA System for the Adams County Human Services Building in the amount of \$28,300.55.

Motion carried.

Planning:

Board Chairman Phiel recognized Harlan Lawson, Economic Development Planner. Mr. Lawson announced the release of the public survey for the Economic Impact Assessment on Equine Industry in Adams County, a multi-organizational effort between the Planning Department, The Chesapeake Group, Adams Economic Alliance and Penn State Extension. The completed surveys should be returned to the Adams Economic Alliance, Proline Place, Gettysburg.

Commissioners:

Mr. Martin moved, seconded by Mr. Martin, to select Sun Life Assurance Company as the County’s Stop-Loss Insurance Carrier for its employee health benefits program, effective January 1, 2019.

Motion carried.

Human Resources:

With recommendation from Director Michele Miller, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to authorize Chairman Randy Phiel to sign the Samento Industrial Training Systems, Inc. 2019 Monthly Safety Management Service Contract for (10) monthly training sessions for County employees on the OSHA Mandate Safety Course at an estimated cost to the County of \$3,000 plus incidental travel and/or per diem charges for classes in excess of (20) participants.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Children & Youth Services:

Recommendation from Sara Finkey, Administrator, to approve the employment of Kayla Ritchey, Caseworker 1, effective January 22, 2019 and Katelyn Stough, Caseworker 1, effective January 14, 2019.

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period December 17, 2018 through December 28, 2018:

General Fund Total	\$ 1,751,308.85
General Fund	\$ 831,846.45
PCard Payment	\$ 3,341.94
Payroll – Week #52	\$ 916,120.46
Children & Youth Services	\$ 224,677.10
HazMat Fund	\$ 781.22
Commissary Fund	\$ 3,481.01
Parks, Recs & Green Space Program	\$ 1,931.50
Capital Projects-Reserve	\$ 57,744.93
Human Services Building	\$ 5,438.12
Capital Projects – Courthouse Renovation	\$ 1,387.10
911 Fund	\$ 79,758.17
Internal Service Fund	\$ 3,322,446.56

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioner's Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 9:28 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk