

WEDNESDAY, AUGUST 31, 2016:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:06 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Michele Miller, HR Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Phil Walter, IT Director; John Eline, Department of Emergency Services Director; Kristen Rice, Public Defender; Sue Cohick, Children & Youth Administrator; Bicky Redman, Environmental Services; Bob Jackson, Citizen Representative; News Reporters Alex Hayes, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Lisa A. Moreno Woodward.

Pledge of Allegiance

Minutes:

Mr. Qually moved, seconded by Mr. Martin, to approve the Minutes of the August 17, 2016 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim September 2016 as "**NATIONAL PREPAREDNESS MONTH**" in Adams County.

Motion carried.

Public Comment:

No public comment was addressed to the Board at this time.

IT Department

With recommendation from Phillip Walter, IT Director, and after review by Assistant Solicitor Molly Mudd, that the Board of Commissioners enter into the following contracts with Link Computer Corporation for the Human Services Building:

- Phase I – Purchase and installation of Unified Communications Program to the Human Services Building for the transmission of data, voice, and video traffic over an Ethernet IP Telephony system at a cost of \$91,366 and optional add-on items totaling \$36,444 for paging system software and upgraded video phones.
- Phase II – Purchase and installation of Unified Communication Expansion to the Adams County Courthouse, Adams County Adult Correctional Complex, the Adams County Agricultural and Natural Resource Center, and Magisterial District Justice Offices at a cost of \$203,738 and optional add-on items totaling \$60,930 for paging system software and upgraded video phones.

Motion carried.

With recommendation from Phillip Walter, IT Director, and after review by Assistant Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the contract with Century Link for conduit and

re-running of fiber and copper services to the Human Services Building, cost not to exceed \$12,355.32.

Motion carried.

With recommendation from Phillip Walter, IT Director, and after review by Assistant Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the contract with Comcast Corporation for Internet Services to the Human Services Building at a cost of \$4,655.40.

Motion carried.

With recommendation from Phillip Walter, IT Director, and after review by Assistant Solicitor Molly Mudd, to authorize Chairman Randy Phiel to sign the Member Agreement on behalf of Adams County with the Multi-State Information Sharing and Analysis Center (MS-ISAC). A further recommendation that the Board of Commissioners review and execute the Center for Internet Security Incorporated Network and Web Application Penetration Testing Agreement for external testing and vulnerability assessment of the County IT system, for a total cost of \$10,510.

Motion carried.

Children & Youth Services:

With recommendation from Sue Cohick, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Adams County Children & Youth Services 2017-2016 Adams County Needs Based Plan and Budget in the amount of \$1,389,209 for submission to the PA Department of Human Services.

Motion carried.

Emergency Services:

With recommendation of John Eline, Director, and after review by Solicitor John Hartzell, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners enter into a contract for internet services with Comcast Corporation, at a total cost of \$ 7074.60 for a three (3) year period.

Motion carried.

Finance/Purchasing:

Mr. Qually moved, seconded by Mr. Martin, to approve the Annual Maintenance Agreement between the County of Adams and Autoclear Control Screening, 2 Gardner Road, Fairfield, NJ in the amount of \$6,500 for the period April 15, 2016 through April 14, 2017. This is for the scanner located in the Security Department.

Motion carried.

Public Defender:

With recommendation from Public Defender Kristin Rice, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Termination of Legal Representation Agreement for conflict counsel representation, between the County of Adams and Eric J. Weisbrod, Esq. effective immediately.
- Approve and authorize the Board of Commissioners to sign a Legal Representation Agreement between the County of Adams and the Law Offices of Entwistle and Roberts, 37 West Middle Street, Gettysburg, PA for conflict counsel representation. This Agreement is for 480

hours of legal services at the annual compensation of \$43,200.00, effective September 1, 2016 through August 31, 2017.

Motion carried.

Commissioners:

With recommendation from Albert Penksa, County Manager, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the Disclosure Dissemination Agent Agreement between the County of Adams and Susquehanna Group Advisors, Inc.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Courts - Separation of Employment:

- Donna Powers, Administrative Services Manager for the Probation Department, effective August 31, 2016
- Matthew Livelsberger, Probation Officer II, effective September 9, 2016
- Amanda Sheaffer, General Clerk, Probation Department, effective August 24, 2016

Planning:

- Approve the unpaid internship in the GIS Division for Alexander Cottone, effective September 6, 2016.

Separation of Employment:

- Phillip Petry, PTAN 911 Telecommunicator, effective September 1, 2016
- Simon Pattinson, Corrections Officer, effective August 17, 2016.
- Jamil Lee, Deputy Sheriff, effective August 22, 2016

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period August 15, 2016 through August 26, 2016:

General Fund	\$ 1,382,390.42
911 Fund	\$ 57,476.83
Children & Youth Services	\$ 134,020.07
HazMat Fund	\$ 79.44
Liquid Fuels	\$ 5,900.00
Human Services	\$ 20,626.00
CDBG	\$ 5,000.00
Law Enforcement	\$ 675.25
Records Management	\$ 3,155.00
Human Services Building	\$ 325,417.09
Capital Project	\$ 91,831.29
Commissary Fund	\$ 10,349.20
Radio Project	\$ 913.68

Motion carried.

Other Business:

Commissioner Phiel noted the Firing Range Kick-Off fundraising event will be held Saturday, September 17, 2016 at Battlefield Harley from 1:00-9:00 p.m.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:55 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk