

WEDNESDAY, OCTOBER 26, 2016:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:04 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steve Renner, Controller; Don Fennimore, Court Administrator; Michele Miller, HR Director; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Matt Ahearn, Staff Accountant; Barbara Walter, Chief Assessor; Sherri Clayton-Williams, Director of Planning and Development; News Reporters Vanessa Pellichio, *Gettysburg Times* Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the October 12, 2016 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim October 26, 2016 as **"CELEBRATING THE 10th ANNIVERSARY OF THE ADAMS COUNTY CHILDREN'S ADVOCACY CENTER"** in Adams County. This proclamation was presented to Tammy Barbour, Director of the Adams County Children's Advocacy Center.

Motion carried.

Public Comment:

No public comment was addressed to the Board at this time.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Martin moved, seconded by Mr. Qually, to remove the Disabled Veterans Real Property Tax Exemption Certification and place back on the tax rolls for the 2016-2017 School taxes for Charles C. Kingston, 204 Thomas Circle, Arendtsville, PA, Parcel #02004-0079---000 due to the death of Mr. Kingston which disqualifies the property for exemption.

Motion carried.

- With recommendation from Chief Assessor Barbara Walter, Mr. Qually moved, seconded by Mr. Martin, to approve the Personal Tax Exemption Request for the following as they meet the guidelines of County Policy for exemption: Imogene Alwine, Abbottstown Borough; Mary Blettner, Cordelia Brengle, Constance McCleaf and Raymond Peregoy, Sr. all of Oxford Township.

Motion carried.

Commissioners:

- Mr. Martin moved, seconded by Mr. Qually, to Request to approve and authorize Chairman Randy L. Phiel to sign the Provident Energy Consulting (PEC) Client Services Agreement and Rider Number 2 (Energy Purchasing) – PEC will work on behalf of Adams County to identify and, subject to Adams County's authorization, to implement certain mutually agreed upon energy cost reduction strategies.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve the submission of the 2017 Minimum Municipal Obligation (MMO) Worksheet for the Adams County Pension Plan in the amount of \$1,634,944.00.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Court:

Recommendation from Don Fennimore, Court Administrator, to note the following:

- Employment of Brittany Sawiki, General Clerk in MDJ Bowman’s Office, effective October 11, 2016.
- Promotion of Laura Lybarger to Case Management Officer in Domestic Relations, effective October 11, 2016.

Clerk of Courts:

Recommendation from Clerk of Courts Kelly Lawver to approve the employment of Maria Person, New Case Clerk, effective October 24, 2016.

Children & Youth Services:

Recommendation from Sue Cohick, Administrator, to approve the employment of Clarissa Kiessling, Caseworker 2, effective October 17, 2016.

Separation of Employment:

- Sue Cohick, Children & Youth Administrator, effective November 11, 2016
- Matthew Ahearn, Staff Accountant, Department of Finance, effective October 28, 2016

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period October 10, 2016 through October 21, 2016:

General Fund	\$ 1,205,485.32
911 Fund	\$ 3,525.24
Children & Youth Services	\$ 194,146.06
HazMat Fund	\$ 77.78
Liquid Fuels	\$ 18,400.33
Act 137 (Affordable Housing)	\$ 586.15
Records Management	\$ 3,155.00
Human Services Building	\$ 12,600.13
Hotel Tax Fund	\$ 178,709.95
Capital Project	\$ 20,528.21
Commissary Fund	\$ 1,673.05
Radio Project	\$ 38,780.00

Motion carried.

Other Business:

No Other Business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:24 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk