

**PROPOSED AGENDA, WEDNESDAY, JUNE 30, 2021:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approve the Minutes of the June 16, 2021 Commissioners' Meeting as presented.

**Presentation:**

Present a Certificate of Recognition to former Adams County Commissioner Robert W. Klunk in celebration of his 95<sup>th</sup> Birthday.

**Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

**Treasurer:**

Recommendation from Treasurer Crissy Redding and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Agreement for Collection of Real Estate and Per Capita Taxes with the Conewago Valley School District on behalf of Abbottstown Borough, designating Adams County Treasurer Christine Redding to collect said taxes for the 2021-2022 school tax year.

**District Attorney:**

Recommendation from District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the End User License Agreement and Invoice #227967 with Cellebrite, Inc. of Parsippany NJ, for the use of UFED software to extract data from cell phones in criminal cases. This Agreement is effective April 16, 2021, for a one-year term. Total cost to the County is \$4,300.00. This is a budgeted expense.

**Department of Emergency Services:**

Recommendation from Warren Bladen, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Amendment to the November 6, 2019 Grant Agreement SHSP C950000147 between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Pennsylvania Counter Terrorism Task Force (SCTF), of which the County is a member. This Amendment adds Schuylkill County as a new member of the SCTF and raises the total grant award from \$1,569,753.00 to \$1,693,465.00 until the performance period expiration date of August 31, 2022. This Amendment is effective June 30, 2021.

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- 2021-2022 Purchase of Service Agreements: Community Specialist Corporation; Family Care Services; George Junior Republic in Pennsylvania; Pennsylvania Comprehensive Behavior Health; York County Youth Development Center; Life Visions Counseling, LLC/Bandy Swoyer; River Rock Day Treatment, LLC; Justice Works Youth Care, Inc. and Justice Works Youth Care, Inc. – Field Coach Program
- Subsidized Permanent Legal Custodianship Agreement between Adams County and V.P. on behalf of Y.A-R. in the subsidy amount of \$1,200.00/month.
- Business Associate Agreement with Concern Professional Services for Children, Youth and Families, which outlines the responsibilities regarding the handling of protected health information pursuant to HIPAA as well as other sensitive data. This Agreement is effective June 10, 2021.

**Tax Services:**

- Recommendation from Daryl Crum, Director, that the Board of Commissioners, per Statutory requirements 53 Pa. C.S. at 8841, make public notice of the completion of the tax rolls including exemptions.
- Personal Tax Exemption for Annette L. Bixler, Cumberland Township, who has met the guidelines of County policy
- Disabled Veterans Real Property Tax Exemption approval for the following:
  - Chaundra L. Cerreto, 1995 Mummasburg Road, Gettysburg, PA, Franklin Township for Parcel #12E11-0017 consisting of her home and multiple outbuildings on 2.77 acres, effective with the 2021-2022 School Taxes
  - Kenneth G. Mutzabaugh, 210 Savannah Drive, Gettysburg, PA, Mt. Joy Township for Parcel #30G18-0155 consisting of his home on .19 acres, effective with the 2021-2022 School Taxes

**IT Department:**

Recommendation from Phil Walter, CIO, and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign on behalf of the Board the following:

- End User License Agreement with Veeam Software Group GMBH, for the use of software to backup and replicate data on County systems. It is additionally recommended that the Board approve the following quotes for the Veeam Software licenses provided by Link Computer Corporation, an authorized reseller of Veeam products, pursuant to COSTARS pricing contract #006-186:

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#### IT Department cont'd:

- Quote # 1012121 (County) – Effective October 12, 2021, for a one-year term. Total cost is \$17,755.83.
- Quote # 1012190 (DES) – Effective October 12, 2021, for a one-year term. Total cost is \$1,764.00.

#### **Planning & Development:**

Recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly Mudd that the Board of Commissioners approve the following:

- Adams County Affordable Housing Trust Fund Agreement with Converge Enterprises of New Oxford, PA for a grant award of \$368,000.00 for purposes of increasing affordable housing for County residents, made pursuant to Act 137 of 1992 (“Optional County Affordable Housing Funds Act”). The Agreement is effective June 30, 2021 and expires December 31, 2022.
- Adams County Affordable Housing Trust Fund Agreement with Luminest, Inc. of Chambersburg, PA for a grant award of \$218,528.00 for purposes of increasing affordable housing for County residents, made pursuant to Act 137 of 1992 (“Optional County Affordable Housing Funds Act”). The Agreement is effective June 30, 2021 and expires June 30, 2022.
- Amendment to the Subrecipient Agreement (C000074136) with South Central Community Action Programs, Inc. (“SCCAP”) for use of certain coronavirus aid funding awarded to the County through the Commonwealth’s Emergency Solutions Grant - Coronavirus Program (“ESG-CV Program”). This Amendment reflects changes to SCCAP’s evolving coronavirus funding priorities, which were previously approved by this Board and the Commonwealth on June 8, 2021, through amendment to Contract #000074136 with the Department of Community and Economic Development (DCED). The total grant award of \$340,742 remains unchanged. This Amendment is effective June 30, 2021, and terminates January 8, 2022. No County match required.

#### **Adams County Adult Correctional Complex (ACACC):**

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Project Modification Request for Grant #30877 with the Pennsylvania Commission on Crime and Delinquency (PCCD) for the ACACC-Jail Vivitrol Program, requesting a no-cost extension to the 2019 Program to broaden program participation at the ACACC to include not only individuals with an opioid use disorder, but to extend the parameters of the existing program to include individuals with an alcohol use disorder, and to further extend the parameters of the existing program to include individuals who upon commitment are verified as active participants in a Vivitrol

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#### Adams County Adult Correctional Complex (ACACC) cont'd:

managed MAT program within the community such that individuals classified to the re-entry program would be continued on their Vivitrol treatment protocol, reducing the potential of opioid use or overdose when released into the community for the purposes of work, visitation and/or treatment.

- Project Modification Request for the Residential Substance Abuse Treatment (RSAT) Grant #30688 with the Pennsylvania Commission on Crime and Delinquency (PCCD) for the ACACC-Jail Vivitrol Program, requesting a no-cost extension to the 2019 Pilot Program to broaden program participation at the ACACC to include not only individuals with an opioid use disorder, but to extend the parameters of the existing program to include individuals with an alcohol use disorder, and to further extend the parameters of the existing program to include individuals who upon commitment are verified as active participants in a Vivitrol managed MAT program within the community such that individuals classified to the re-entry program would be continued on their Vivitrol treatment protocol, reducing the potential of opioid use or overdose when released into the community for the purposes of work, visitation and/or treatment. By including these populations, the County will expand participation and assist in the reduction of recidivism.
- Approve ACNB Bank Corporate Authorization Resolution for the Adams County Prison Inmate Account #XXX6599 to update the designated signatories.

#### **Personnel Report:**

##### Court:

Recommendation from Don Fennimore, Court Administrator to note the following:

- Employment of Donna Landsperger, Temporary Tipstaff, effective June 21, 2021 and Aaron Scheibelhut, Law Clerk for Judge Campbell, effective August 9, 2021
- With sorrow, the passing of Carol Kebil, Office Manager for MDJ Bowman, effective June 24, 2021

##### Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to rescind the offer of employment for Olivia Milburn, Paid Intern, effective June 21, 2021 through August 27, 2021.

##### Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the employment of Cody Greene, Maintenance Tech 3/HVAC, effective July 6, 2021.

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Personnel Report cont'd:

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the following:

- Employment of Victoria Stone and Janet Sprinkle, 911 Telecommunicator Trainees, effective June 28, 2021
- Rescind the offer of employment for Olivia Wagner, 911 Telecommunicator Trainee, effective June 28, 2021

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the employment of the following Corrections Officers, pending successful completion of background screenings: Tre Adams, Jacob Rinker, Francis Levenduski, Tiara Crawford and Jossalyn Becraft, effective June 28, 2021

Separation of Employment with permission to post:

- Marcus Holder, Corrections Officer, effective July 3, 2021
- Nathaniel King, Corrections Officer, effective June 22, 2021
- Rescind the offer of employment for Joseph Magliano, Corrections Officer, effective June 28, 2021
- Rescind the offer of employment for Corrections Officers Dillon Neiman and Darren Majczuk, effective June 21, 2021

**Expenditures:**

Approve the following expenditures for the period June 14, 2021 through June 25, 2021:

General Fund Total	\$ 1,872,589.06
General Fund	\$ 889,589.88
Payroll – Week #25	\$ 982,999.18
Children & Youth Services	\$ 155,496.71
HazMat Fund	\$ 40.03
Law Enforcement	\$ 394.00
Commissary Fund	\$ 6,128.75
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 248.58
Coroner VISA	\$ 600.00
Human Services Fund	\$ 17,200.00
Pass Through Grant-Interest	\$ 1,000,000.00
Capital Project-Reserve	\$ 49,484.02
Capital Projects	\$ 156,853.01
911 Fund	\$ 284,100.19
Internal Service Fund	\$ 540,182.39

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**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**