

**WEDNESDAY, MAY 29, 2019**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly R. Mudd, Solicitor; Beth Cissel, Deputy Controller; Sarah Finkey, Children & Youth Administrator; Michele Miller, HR Director; Barbara Walter, Chief Assessor; Sue Miller, Assistant Chief Assessor; Sara Brensinger, Purchasing Coordinator; Paul Lloyd, Assistant Director; John Phillips; Robin Ness, Representative of Lauer Construction Services; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the May 22, 2019 Commissioners' Meeting as presented.

Motion carried.

**Proclamations:**

Mr. Martin moved, seconded by Mr. Qually to adopt and proclaim June 3-7, 2019 as "**Child Welfare Professionals Appreciation Week**" in Adams County. This proclamation was presented to Sarah Finkey, Administrator and staff representatives from the Department of Children & Youth Services.

Motion carried.

**Executive Session:**

Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Bid Opening:**

Board Chairman Phiel announced this is the date and time advertised to open the Invitation for Bids for the "**Construction of a Rear Entry Vestibule**". Only one (1) bid was received, opened and read aloud – L.R.P.M., Inc. dba Lauer Construction Services, 325 Cottage Hill Road, York, PA in the bid amount of \$52,900.00 and was accompanied by a Bid Bond. Chairman Phiel noted this bid will be taken under advisement, reviewed and awarded at a later date.

**Controller:**

With recommendation from Deputy Controller Beth Cissel, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin to approve and sign the Agreement with Municipal Finance Partners, Inc. of Harrisburg for preparation of the annual actuarial valuations and disclosures under GASB 74 and 75 for the Adams County Postretirement Benefits (OPEB) Plan, at a cost to the County of \$5,000.

Motion carried.

**Tax Services:**

With recommendation from Chief Assessor Barbara Walter to approve the following:

- Mr. Martin moved, seconded by Mr. Qually to approve the Personal Tax Exemption Requests for the following who have met the guidelines of County Policy: Margaret Dupler, Richard Heller, Gwen Jacobs, Helena Miller, Rayford Dean Miller, Pearl Sawyer, Elizabeth Wicke, Helen Woolcock all of Oxford Township; Patrick Kirwan of Reading Township and Kathleen Shorb of Straban Township.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve the Disabled Veterans Real Property Tax Exemption Approvals as follows:
  - Mark F. Ounan, 25 Valley View Trail, Fairfield, PA, Carroll Valley Borough, Parcel #43013-0026---000 for his 1½ story home with attached garage and .67 acres, effective with the 2019-202 School Taxes.
  - Donald J. Taylor, 677 Upper Temple Road, Biglerville, PA, Menallen Township, Parcel #29D06-0034---000 for his one story home and .74 acres, effective with the 2019-2020 School Taxes.
  - Larry D. Harris, 3466 Taneytown Road, Gettysburg, PA, Mt. Joy Township, Parcel #30G18-0060---000 for his 1½ story home, residential outbuildings and 7.29 acres, effective with the 2019-2020 School Taxes. 2.25 acres will remain taxable, as they are being farmed.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to remove from the table, from the Commissioners meeting of March 20, 2019, the request of the Disabled Veterans Real Property Tax Exemption Removal for Leah Krichten, Parcel #09E17-0055---000.

Motion carried.

- After re-submitting the request for exemption to the PA Department of Military & Veterans Affairs and receiving their approval, Mr. Martin moved, seconded by Mr. Qually to approve the Disabled Veterans Real Property Tax Exemption Certification for Leah Krichten, 150 Marsh Creek Road, Gettysburg, PA, Cumberland Township, Parcel #09E17-0055---000 for a one-story home, residential outbuildings and 10.41 acres, effective for the 2019-2020 School Taxes.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve the Disabled Veterans Real Property Tax Exemption Removed to be placed back on the tax rolls for the following:
  - Michele Compher, 790 Yellow Hill Road, Biglerville, PA, Butler Township, Parcel #07E07-0057---000 to be placed back on the tax rolls, effective with the 2019-2020 School Taxes. Ms. Compher no longer meets the guidelines.
  - Delores Shaffer, 5 Chinkapin Drive, New Oxford, PA, Oxford Township, Parcel #35003-0059---000 to be placed back on the tax rolls, effective with the 2019-2020 School Taxes. This home has been sold.

Motion carried.

**Commissioners:**

With recommendation from William Cameron, County Bridge Engineer, Mr. Martin moved, seconded by Mr. Qually to approve, sign and execute the contract documents between the County of Adams and JVI Group, Inc., 8210 Carlisle Pike, York Springs, PA for the maintenance and repairs of the County's Forty (40) Bridges.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually to approve the Personnel Report as presented:

Separation of Employment with permission to Post:

- Michael Hieber, Corrections Officer, effective June 7, 2019
- Derrick Martin, Corrections Officer, effective May 17, 2019
- Connor Hess, Corrections Officer, effective June 7, 2019

Motion carried.

**Other Business:**

There was no Other Business brought before the Board at this time.

**Executive Session:**

Chairman Phiel called for an Executive Session at 9:32 a.m. this date to discuss attorney/client and personnel issues.

**Meeting Reconvened:**

Chairman Phiel reconvened the Commissioner's Meeting at 11:23 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor Molly Mudd and Chief Clerk Paula Neiman.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 11:28 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk