

PROPOSED AGENDA, WEDNESDAY, JUNE 16, 2021:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the June 2, 2021 Commissioners' Meeting as presented.

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator and after review by Solicitor Molly Mudd, that the Board of Commissioners approve 2021-2022 Purchase of Service Agreements with the following: Commonwealth Clinical Group, Inc; Central Pennsylvania Family Support Services; the Children's Aid Society Southern PA District Church of the Brethren; Family First Health (Nurse-Family Partnership); National Mentor LLC dba Pennsylvania MENTOR; Coby's Family Services; Diakon Child Family and Community Ministries; Edison Court; TrueNorth Wellness and DMP Group.

Planning & Development:

Recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the 2019 Community Development Block Grant Subrecipient Agreements with the following:

- Possum Valley Municipal Authority - \$83,368.00 for the Prospect Street Waterline Replacement
- Biglerville Borough Municipal Authority - \$125,000.00 for the 3rd and 4th Street Sewer Line Replacement
- Pennsylvania Interfaith Community Programs, Inc. - \$23,660.00 for Security Deposit Assistance
- Pennsylvania Interfaith Community Programs, Inc. - \$23,660.00 for Homebuyer Assistance

Adams County Library:

Recommendation from the Adams County Library Board of Trustees to appoint Rukhsana Rahman to her first three-year term to the Adams County Library Board of Directors.

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Information Technology Department:

Recommendation from Phil Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to approve and sign on behalf of the Board the License Agreement with Singlewire Software, LLC, a Wisconsin company, for the continued use of the Informacast Software which supports the County's emergency messaging services. It is additionally recommended that the Board approve Amendment #1 to the Singlewire Subscription Agreement, which provides that governing law and jurisdiction shall be in Pennsylvania, and Quote (#1012277) with Link Computer Corporation, an authorized Singlewire reseller for the Informacast licenses and maintenance, pursuant to COSTARS contract 003-040, at a total cost to the County of \$2,636.00 for a term of one (1) year, effective May 3, 2021.

Tax Services:

Recommendation from Daryl Crum, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to approve Professional Service Agreements with the Cornogg Appraisal Group for property appraisals of the following tax parcels:

- 38G12-0125---000 (1061 York Road, Gettysburg) – Effective May 14, 2021. Total cost is \$4,500.00. Gettysburg School District has agreed to pay for half of the costs.
- 30G15-0005---004 (1857 Gettysburg Village Drive, Gettysburg) – Effective May 14, 2021. Total cost is \$4,500.00. Gettysburg School District has agreed to pay for half of the costs.
- 09E16-0006---000 (75 Cunningham Road, Gettysburg) – Effective May 14, 2021. Total cost not to exceed \$5,000.00. Gettysburg School District has agreed to pay for half of the costs.
- 22I06-0024A---000 (433 & 435 Fickes School Road, York Springs) – Effective May 14, 2021. Total cost is \$2,500.00.

Commissioner's Office:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- On behalf of the Adams County Finance Governance Team and upon the recommendation from County Manager Steve Nevada and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Adams County Capital Improvement Plan Policy No. 2021-3, effective June 16, 2021.
- Appoint Chairman Randy L. Phiel to sign on behalf of the Board Change Order #3 to General Contractor Gettysburg Construction Company for the Renovations to Mercy House Project, to add \$5,860.00 to the contract amount for work including re-grading and seeding and the installation of a digital alarm in the elevator.

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- Ratify the signature of Chairman Randy L. Phiel on behalf of the Board on Quotation #Q-442837 from Environmental Systems Research Institute, Inc. (esri) of Redlands, California for an ArcGIS Desktop Advanced Concurrent Use Perpetual License Upgrade from ArcGIS Desktop Basic Single Use License, pursuant to Pennsylvania State Contract #00274262, at a cost to the County of \$6,132.00.

Personnel Report:

Court:

- Court Administration – Employment of Peter North, Tipstaff, effective June 14, 2021
- Probation Department – Employment of Jonathan M. Letts, Probation Officer, effective June 14, 2021
- District Justice Harvey's Office – Employment of Gail Larman, General Clerk, effective June 14, 2021
- Domestic Relations – Separation of employment for Jonathan Biesecker, Case Management Officer, effective July 9, 2021

Register & Recorder:

Note the employment of Beth Corson, Part Time as Needed Clerk Floater, effective June 1, 2021 through August 14, 2021.

District Attorney:

Note the employment of Danielle Houser, Legal Aide, effective June 14, 2021.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Michael Roth, Caseworker 1, effective June 14, 2021 and Sarah Woodland, Caseworker 1, effective June 21, 2021.

IT Department:

Recommendation from Phil Walter, CIO, to approve the employment of Deanna Painter, IT Technology Trainer, Part time Regular, effective June 14, 2021 and Megan Smith, IT Tech 1/Application Specialist, effective June 22, 2021.

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of Jodi Hahn, Part Time Regular 911 Call Taker, effective June 5, 2021 and to reinstate Krista Masterstefone, 911 Telecommunicator, effective June 1, 2021.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the employment of the following Corrections Officers, pending successful completion of background screenings: Joshua Friedline and Hannah Peple, effective June 7, 2021 and Darren Majczuk, effective June 21, 2021.

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Separation of Employment with permission to post:

- Terri Sanders, Customer Service Assessor, effective June 25, 2021
- Matthew Groft, Part Time as Needed Coroner, effective June 13, 2021
- Shannon Aberts, Part Time as Needed Coroner, effective June 13, 2021
- Joshua Friedline, Corrections Officer, effective June 8, 2021
- Rescind offer of employment for Steven Elser, Maintenance Tech 3 HVAC, effective June 14, 2021
- Rescind offer of employment for Kellum Dietz, Corrections Officer, effective June 7, 2021

Expenditures:

Approve the following expenditures for the period May 31, 2021 through June 11, 2021:

General Fund Total	\$ 1,377,933.92
General Fund	\$ 399,760.61
Payroll – Week #23	\$ 978,173.31
Children & Youth Services	\$ 229,977.83
Liquid Fuels	\$ 1,275.62
HazMat Fund	\$ 200.03
Commissary Fund	\$ -13.95
Records Management	\$ 56,000.00
Hotel Tax Fund	\$ 146,377.68
Human Services Fund	\$ 3,353.39
Act 13 Bridge Improvements	\$ 4,396.89
Capital Project-Reserve	\$ 122.56
Capital Projects	\$ 38.78
911 Fund	\$ 18,467.20
Internal Service Fund	\$ 115,989.11

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: