

## **AGENDA, WEDNESDAY, SEPTEMBER 4, 2019**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the August 28, 2019 Commissioners' Meeting as presented.

### **Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

### **Proclamation:**

- **“ADAMS COUNTY HERITAGE FESTIVAL DAY”** – September 15, 2019

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Field Experience and Internship Agreement in Social Work with Salisbury University, Salisbury, Maryland. The term of the agreement covers the 2019-2020 academic year, wherein the County shall provide the student(s) intern(s) with field experience and exposure to the Agency organization, administration and operations. The University shall set the educational objectives, instructional schedule and hours of practice for their intern(s).
- Memorandum of Understanding for CAPS Technical Support between PCYA and Adams. The service deliverables include CCAP review of AVANCO proposals, CCAP technology gap analysis, CCAP technology traceability documentation and test case scenarios for upgrades and new features, the review of AVANCO work order tasks, the review of AVANCO quarterly reports, and the attendance at quarterly CAP's governance meetings and PCYA Board meetings. The shared cost to the County for FY 19-20 is \$799.11 for a one (1) year term.
- Purchase of Service Agreement for 2019-2020 with Children's Home of Reading

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#### **Children & Youth Services cont'd:**

- Appoint the following to the Adams County Children & Youth Advisory Board:
  - Laura M. Rowland
  - Christina M. Fatzinger, MS

#### **Commissioner's:**

Recommendation from Will Cameron, Bridge Engineer, to approve Contract Change Order #1 for the Maintenance Repairs of 40 County Bridges to repair Bridge No. 79, due to an accident on the bridge, in the amount of \$38,385.64.

#### **Personnel Report:**

##### Courts:

- Separation of employment for John Jefferson, Probation Officer Aide, effective August 28, 2019
- Employment of Victoria Swint, MDJ General Clerk Floater, effective August 26, 2019

##### Building & Maintenance:

- Recommendation from Larry Steinour, Director, to approve the employment of Dale Smiley, Maintenance Tech II (Prison), effective September 9, 2019

##### Tax Services:

- Note the passing of Philip E. Little, Bonneauville Borough Tax Collector on August 27, 2019

##### Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the following:

- Employment of the following Corrections Officers, effective September 9, 2019: Sonny Williams, Kevin Shipley, Malcom Rankin, Kirstin Miller and Melanie Signor
- Rescind the employment offer to Azmar Sullivan, Corrections Officer, effective September 9, 2019

#### **Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

#### **Adjournment:**